

RINGLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held at Ringland Village Hall, The Street, Ringland
on Monday 11 November 2024 at 7.30pm

Present: Cllrs N Adams (Chairman), L Cooper (Vice-Chair), S Addington, M George and M Turner

Officer: L Trabucco (Clerk)

Members of the public: Fifteen members of the public were present including Jim Freeman from Galliford Try, Norfolk County Councillor Greg Peck and Broadland District Councillor Peter Bullman.

1. Apologies

It was agreed to approve apologies for Jill Baker.

2. Declaration of Interest

None.

3. Minutes

- a. To approve the minutes of the Parish Council meeting held on 9 September 2024

These were agreed as a true record of proceedings. The Chairman signed the minutes.

- b. To approve the minutes of the Extraordinary Council meeting held on 29 September 2024

These were agreed as a true record of proceedings. The Chairman signed the minutes.

It was **unanimously agreed** to bring forward item 7 on the agenda as Jim Freeman was present.

7. Highways Matters

- c. To receive an update on the A47 project: Jim gave a general update on the A47 project and mentioned that construction was underway and therefore some vegetation clearance along the A47 scheme corridor would be noticeable but there were delays due to weather and environmental inspections. Local temporary road closures were in place for safety reasons through the phased constructions. Existing routes compatible with HGV will be used unless minor local works were in place. It was mentioned that discussions with planners of the project needed to take place over the confusion of the closure of the Honingham Lane roundabout, as part of the A47 dual carriageway upgrades now in progress, prior to the closing of Easton roundabout agreed by NCC when the project reaches the point of the opening of the NWL. Nick will liaise with Jim, NCC and Alston to get some clarification.

- a. To report on any issues. **None**

- b. To receive an update on the NWL: Nick gave a general update and mentioned that a meeting will be scheduled in the new year. He will be speaking to NCC regarding the confusion over the closing of Honingham Lane prior to the closing of Easton roundabout.

It was **unanimously agreed** to bring forward items 5 i. and ii. as Greg and Peter were present, only for the first 30 minutes of the meeting.

5. Public Participation and Reports (15mins max 3mins per speaker)

- i. *County Councillor:* Greg gave a general update on Norfolk County Council (NCC) matters and read the most important parts of his report, which will be made available on the Parish Council website.
- ii. *District Councillor:* Peter gave a general update on Broadland District Council matters and mentioned that a caravan placed on land owned by highways was obstructing the sale of the public house, therefore Broadland was looking at ways for the removal.
- iii. Police Matters. None received.
- iv. Members of the Public:
A member of the public reported the dangerous tree near the River Green was still there, and it was mentioned that UK Power Network specialists were scheduled to carry out the works.

4. Matter Arising from Minutes

To hear an update and to consider any necessary action with regard to the following:

- a. *Village Hall forthcoming events:* Margaret mentioned that the Christmas Fair Event was scheduled for Saturday 7th December 2024 from 1pm to 4pm in the Village Hall. Leaflets had been dropped off residents door and posters have been put up around the Village.
- b. *Update from Norwich Road Runners for the planned half marathon on 23 February 2025*
 - i. *Use of Parish land and facilities.* It was agreed to charge the hire of the Village Hall for the entire day at £100 plus £20 deposit. Simon was to draft an email to be sent to the team.
- c. *Church Mound car park signage:* Malcom mentioned that the resident would be able to design the new signage for a cost of approximately £150. It was **agreed** to go ahead with the option and costing.
- d. *Graziers Committee and grazing in 2025:* Simon mentioned that a new version of the application for 2025/26 could be sent out to the residents distribution list inviting any residents to apply for grazing on Low Common in 2025. It was **agreed** for the Clerk to send the email and to upload the application on the Parish Council website.
- e. *Management of Common Land:* Lindy informed Council that after the recommendation of the Clerk a meeting has been scheduled with Norwich Fringe Project in early December 2024 as they can help draft a management plan/guidance for common land. An update will be given at the next meeting.
- f. *Recycling bins near River Green car park:* It was mentioned that with the potential reopening of pub in the new year the bottle banks recycling containers could be policed and therefore a discussion should be arranged with the pub owners to see if they would be using the disposal of glass service. The paper metal container was causing issues as the general public used it for general waste, despite the signage around the area and on the metal container. **After the proposal of Nick and seconded by Lindy it was unanimously agreed to remove the paper recycling metal container.** The Clerk will make enquiries and

arrange for the removal of the paper metal recycling container.

6. Planning

- a. To consider responding to planning application. **None received.**
- b. To receive a report on plans refused/accepted by Broadland District Council. **None received.**
- c. To hear an update and to consider any necessary action with regard to the enforcement issues on planning appeals. **None**

8. New Items

- a. To review and adopt the Volunteer Policy
The Volunteer Policy was received, reviewed and adopted with **agreed** amendment on page two point 7 that 'Volunteers can bring their own tools, equipment required to undertake the task as the Parish Council will not provide these'.
- b. To review and approve the Reserve Policy.
The Reserve Policy was received, reviewed and adopted with the **agreed** amendment to add Common Land to the Earmarked reserves.
- c. To confirm the Calendar dates for 2025.
The meeting dates were agreed as follows:

Date	Meeting	Time	Location
Monday 13 th January	Parish Council Meeting	7.30pm	Village Hall
Monday 10 th March	Parish Council Meeting	7.30pm	Village Hall
Monday 12 th May	Annual Parish Meeting	6.15pm	Village Hall
Monday 12 th May	Annual Parish Council Meeting	7.30pm	Village Hall
Monday 14 th July	Parish Council Meeting	7.30pm	Village Hall
Monday 8 th September	Parish Council Meeting	7.30pm	Village Hall
Monday 10 th November	Parish Council Meeting	7.30pm	Village Hall

9. Finance

- a. To receive the Half Year Accounts
The half year accounts had been circulated ahead of the meeting and **were agreed.**
- b. To note the Local Government Pay Claim 2024/25 agreement reached and approve backpay from 1 April 2024 to October 2024.
Noted as received and the back pay was approved.
- c. To consider the draft budget for 2025/26 (to be finalised in January)
The draft budget for 2025/26 was discussed and considered, and it was agreed that the final budget will be finalised at the January meeting.
- d. To approve the Internal Auditor for year end 2024/2025.
The Clerk had circulated head of the meeting two quotes from internal auditors, and it was **agreed** to appoint Robin Goreham as Internal Auditor for year end 2024/25.

e. The following payments made since the last meeting were **noted**:

i.	HMRC	PAYE month 5	£ 76.40
ii.	L Trabucco	Salary for August 2024	£ 316.51
iii.	M Andrews	Ground works on 4,18/09/24	£ 410.00
iv.	Tesco	Monthly mobile charge	£ 10.00
v.	HMRC	PAYE month 6	£ 76.40
vi.	Saxon Digital Serv.	Printing work/Ringland Christmas event	£ 39.10

f. The following payments were **approved**:

i.	L Trabucco	Printing/toner expenses	£ 16.32
ii.	L Trabucco	Salary for September 2024	£ 316.51
iii.	L Trabucco	Salary for October 2024	£ 316.51
iv.	L Trabucco	Wix.com / Parish Council old domain	£ 15.24
v.	L Trabucco	Microwave for Village Hall	£ 38.00
vi.	M Andrews	Ground works on 2,16,30/10/24	£ 630.00

g. The following were **noted as received** since the last meeting:

i.	Canoe	Permits	£ 40.00
ii.	Broadland DC	Precept	£4,145.00

10. To consider correspondence received. NOTED.

Norfolk ALC	Launch of Norfolk Offshore Wind Zone Community Fund	• To help build sustainable rural communities in Norfolk	For information
Norfolk ALC	Norfolk Recycling Centre Changes	From November you will need to book to visit a Norfolk Recycling centre	For information Recycling centre booking help - A new booking system for Norfolk recycling centres - Norfolk County Council
Norfolk County Council	Norfolk Minerals and Waste Local Plan (NM&WLP)	Publication of proposed Main Modifications and Additional Modification	For information
South Norfolk and Broadland District Council	Design Code	2 nd public consultation now open https://southnorfolkandbroadland.placechanges.co.uk	The survey will be available until 5pm on Monday 11 th November 2024
South Norfolk and Broadland District Council	Town & Parish Summit	13 th November from 9:30am to 12:30pm held at Horizon Business Centre, Norwich	For information
South Norfolk and Broadland District Council	Nominations for Norfolk Business Awards 2025 now open	These awards recognise and celebrate the successful businesses in both districts	For information (closes on Friday 13 th December 2024)

11. The next Parish Council meeting was **CONFIRMED** as Monday 13th January 2024 at 7.30pm.

The meeting closed at 9pm.