

RINGLAND PARISH COUNCIL

Parish Council Meeting

I give notice of a meeting and summon members to attend. The meeting will be held at Ringland Village Hall, The Street, Ringland on **Monday 14th July 2025 at 7.30pm**
Members of the public are welcome to attend

Kay Montandon
4th July 2025

Agenda

1. Apologies

To receive apologies for absence.

2. Declaration of Interest

To receive declarations of interest for items on the agenda and to consider any requests for dispensation.

3. Minutes

To agree the minutes of the meeting held on Monday 19th May 2025.

4. Casual Vacancies

To consider application(s) for co-option.

5. To consider item 10b Highways Update

To receive a report from Norfolk County Council A47 Liaison team

6. Matter Arising

To hear an update and progress of items from the last meeting of the Council and to consider and agree any necessary action with regards to the following:

- a. Village Hall. to receive any updates. To discuss and agree any actions related to servicing boiler, heaters and gas cooker.
- b. The River Green: to receive any updates. To discuss and agree any actions related to parking issues reported by resident near to River Green.
- c. Church Mound: to agree purchase of signs for car parking procured by Cllr Turner – invoice has been sent to councillors in advance of the meeting
- d. Graziers Committee.
- e. Management of Common Land.
- f. Grass cutting: to elect a representative

7. Chair's report

To receive the Chair's report and note or agree any actions necessary.

8. Clerk's report

To receive the clerk's report and note or agree any actions necessary

9. Policies and Governance

- a. To review and agree the Social Media Policy as presented
- b. To review and agree the Model Biodiversity Policy as presented
- c. To review and agree the Code of Conduct as presented.

10. Public Participation and Reports (15 mins max 3 mins per speaker)

- i. County Councillor
- ii. District Councillor
- iii. Police Matters
- iv. Members of the Public

11. Armed Forces Covenant

To consider and agree Ringland Parish response to the Armed Forces Covenant information

12. Planning

- a. To consider responding to planning application. 2024/1040 Food Hub Phase 2. Amended plans have been lodged. Letter from District Council included with meeting pack.
- b. A request for a land survey affecting the Church Common and the Village Hall has been received from Anglian Water and forwarded to Councillors. The council needs to determine its response and provide the information requested in their form.
- c. To receive a report on plans refused/accepted by Broadland District Council. none
- d. To hear an update and to consider any necessary action with regard to enforcement issues on planning appeals. none

13. Highways Matters

- a. To receive a report on any issues.
- b. To receive an update on the NWL and A47 projects.
- c. To receive an update on the River Green ford BOAT application.

14. Finance

- a. To receive the bank reconciliation as at 30th June 2025.
- b. To discuss and agree internet banking mandates
- c. To approve using budget designated for insurance that has not been used for office expenses including SLCC registration for the Clerk.
- d. To approve the following payments:

Kay Montandon	Ink, refreshments for parish meeting, mileage	£ 65.99
Tesco mobile	Phone July	£ 9.07
Tesco mobile	Phone August	£ 8.50
Kay Montandon	August Salary and WFH allowance	£308.43
Kay Montandon	September Salary and WFH allowance	£308.43
HMRC	PAYE August	£ 45.20
HMRC	PAYE September	£ 45.20
SLCC registration	Clerk CiLCA course assessment (by end Aug)	£450.00

15. To consider the most effective methods of communication within the council and between the

clerk and councillors.

To discuss and agree the most appropriate method of communication so that important information relating to the parish and council meetings is received and acted upon by councillors.

16. To consider correspondence received.

Email	Norfolk County Council	Parish Partnership Grants 2026	For information – included with Agenda
Email	Norfolk Local Access Forum	We provide independent advice to organisations like Norfolk County Council, working to improve access to Norfolk's beautiful landscapes for everyone. If you or someone you know is enthusiastic about the outdoors and eager to make a difference, we'd love to hear from you!  Find out more and apply here: https://www.norfolk.gov.uk/nlaf and Get Involved! For any questions, feel free to email nlaf@norfolk.gov.uk  Deadline for applications: 14th July 2025	For information included on email
Email	South Norfolk and Broadland District Council	Armed Forces Covenant. Requesting Parish Councils to sign the covenant.	Info included on email and covenant included in pack
Email	Broadland DC	Broadland Community Awards: We are now accepting nominations for the 2025 Broadland Community Awards! Nominations will close on 28th August 2025. We would love to hear about your community heroes including those individuals, schools, community organisations and businesses who commit themselves to benefiting the local community.	Information included on email
Email	A47 works	A47 Easton Roundabout not starting work until after Norwich Show, which means it will be shut during 2026 Norwich Show	Information included on email
Email	Anglian Water	Land survey questionnaire	To be considered by the council and returned asap

			following our meeting
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17. To consider and to confirm the date of the next Parish Council meeting as Monday 8 September 2025 7.30pm.

18. Closure of meeting to the press and public

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 16 in view of the confidential nature of the business to be transacted.

19. To discuss staffing matters.