

RINGLAND PARISH COUNCIL

Parish Council Meeting

I give notice of a meeting and summon members to attend. The meeting will be held at Ringland Village Hall, The Street, Ringland on **Monday 10th November 2025 at 7.30pm**

Members of the public are welcome to attend where they are invited to speak under item 4 of the Agenda.

Kay Montandon

Clerk to the Parish Council

4th November 2025

Agenda

Chair announcement

A moment to remember Ringland Parish Chair Mr George Crayston who sadly passed away in October.

1. Apologies

To receive and record apologies for absence from members of the Parish Council.

2. Declaration of Interest

To receive any pecuniary or non-pecuniary declarations of interest for items on the agenda and to consider any requests for dispensation.

3. Minutes

To approve and sign the minutes of the meeting held on Monday 8th September 2025 (circulated).

4. Public Participation and Reports (15 mins max 3 mins per speaker)

- i. County Councillor
- ii. District Councillor
- iii. Police Matters - to receive a report from PC Brett Peyton
- iv. Members of the Public

5. Planning

- a. To receive a report from Stuart Clancy and Greg Peck on the Marriots Park development: [Marriotts Park Reserved Matters](#) (Application 2025/2826)
- b. To consider planning applications: 2025/2920 50 The Street, Ringland variation of conditions. This was circulated for comment prior to the deadline of 20 October and response of no comment returned on behalf of the council.
- c. To receive a report on plans refused/accepted by Broadland District Council. None
- d. To hear an update and to consider any necessary action with regard to enforcement issues on planning appeals. None

6. Clerk's report

To receive the clerk's report (circulated) and agree any actions necessary.

7. Highways Matters

- a. To receive updates with regard to SAM2 equipment. An email has been received about one of the SAM2 signs needing repair. To review and adopt the SAM2 Management Policy and Risk

Assessment.

- b. To receive any update on the NWL and A47 dualling projects.
- c. To receive any update on the River Green ford application.
- d. To respond to resident's concern about issues with parking on Back Lane and signage being obscured by bushes.

8. Council Representatives

To hear an update from Councillors and Clerk on the following areas and consider actions required:

- a. Village Hall: To receive any updates. To consider the additional quote for electrical works (circulated) and agree which contractor to appoint.
- b. The River Green: to receive any updates and agree whether to proceed with the quote for a new sign (circulated). To receive Clerk's report on permit charging (circulated) and agree any actions.
- c. Church Mound. To receive any updates.
- d. Graziers Committee. To receive any updates.
- e. Management of Common Land. To receive updates and publicise the Church Hill Common working party on Saturday 22nd November. To consider what should be put on a sign at the commons and how many there should be. To consider applying for a pond restoration grant through Broadland District Council.
- f. Grass cutting. To receive any updates. To discuss quotation for next year (circulated).

9. Policies and Governance

- a. To review and amend the Standing Orders to reflect the change to Council Meeting dates (circulated).
- b. To review the Data Audit and Data Protection Policy (circulated).
- c. To review the Risk Management Policy (circulated).
- d. To review the Financial Reserves Schedule (circulated).
- e. To agree the armed forces covenant pledges ready for submission to MOD (circulated).

10. Finance

- a. To receive the external audit for 2024/25 AGAR (3 docs circulated).
- b. To receive the bank reconciliations as at 30 September 2025 and 31st October 2025 (circulated).
- c. To receive the budget review as at 30th September 2025 and 31st October 2025 (circulated).
- d. To receive and agree 2026/27 budget (circulated).
- e. To approve payment for extra 5 hours Clerk time for extraordinary meeting in August and on budget-setting in October.
- f. To approve the following payments

Kay Montandon	Mileage and Arnold Baker (expenses claim and receipt circulated) (20% off)	£180
Tesco mobile	Phone November invoice	£ 8.50
Tesco mobile	Phone December invoice	£ 8.50
Tesco mobile	Phone January	£ 8.50
Microsoft Office	Will need to be paid by clerk and reclaimed	£ 66.00

Kay Montandon	November Salary and WFH allowance	£316.91
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HMRC	PAYE November	£ 47.20
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Sky Business	Broadband December	£ 29.94
Sky Business	Broadband January	£ 29.94
Wave	Water Village Hall (predicted to be less than	£ 30.00)
EDF	Electricity to Village Hall October	£ 24.98

11. Safeguarding and IT Training

To consider and agree whether Councillors would like to attend Safeguarding training online from Community Action Norfolk at a cost of £150 per session. To consider whether Councillors would like IT training.

12. To consider correspondence received.

Call	Resident	Concerned about the application for the by-way at the river. Mentioned the need for lighting in the Village Hall car park. Also concerned about the difficulty of driving out of the village.	For information.
Call	Resident	Witnessed a large truck going over Ringland bridge, much bigger than a waste disposal lorry. Also had heard a rumour that the bridge was to be demolished and the road closed off.	For information
Email	Resident	Copies of submission to NCC re the by-way application have been sent to the Clerk by a resident	For information
Email	Non-resident	Many years of fishing at Ringland and distressed by the idea of vehicles driving through and churning up the river and affecting rare species of wildlife.	For information
Email	Resident	"I am a Commercial Vehicle Officer with the Road Policing Unit in Norfolk. I have been passed the below e mail trail re the issues with the bridge in Ringland. I have contacted our Traffic Management Officer who works with Norfolk County Council Highways and have requested a copy of the Traffic Regulation Order, (TRO) for the bridge which is the legal order dictating limits and exceptions. Once	Copy of info passed on for information

		I receive it, I will just need to check to make sure there are no exceptions for delivering, agricultural business and access to land etc. I will pop an update over to you when I receive the order.”	
email	Anglian Water	Surveys for strategic pipelines: Message to let you know we will be carrying out some survey works in your area over the coming months. This work forms part of our early-stage assessments as we look at potential pipeline routes in the area. You may see our teams carrying out survey work and, in some areas, limited investigations of sites of archaeological interest. This preliminary work will be taking place over the next few months. All our surveyors will carry cards with them, and they are happy to show these if approached. At this stage, we’re simply raising awareness so that, should any local residents notice people out and about, you’re aware of who they are and the purpose of their work. As our investigations progress, we’ll engage further with the parish council and local community to share our outline plans and gather any local insight and feedback that may help inform the development of potential route options. Please don’t hesitate to get in touch if you have any questions or would like further details about the survey activity.	For information
Email	Breckland DC	Breckland Local Plan: Regulation 18 Consultation (Preferred Options) The Council is carrying out a public consultation on the Draft Plan from Friday 31 October 2025 until 23:59 on Monday 15th December 2025 This stage of the local plan (known as Regulation 18) sets out the Council's draft policies and growth strategy and is an important stage in the plan-making process. It provides an early opportunity for our communities, businesses, landowners, developers, partners and stakeholders to 'have a say' and comment on the draft Local Plan before it is considered further and then finalised for the next (Regulation 19) stage. Consultation will also take place at the Regulation 19 stage. Documents can be viewed at the link below https://www.breckland.gov.uk/local-plan-2025	For information

13. To consider and to confirm the dates and time of the Parish Council meetings for 2026:

Monday 19 January 2026 7.00pm.

Monday 16 March 2026 7.00pm.

Monday 18 May 2026 7.00pm.

Monday 20 July 2026 7.00pm.

Monday 21 September 2026 7.00pm.

Monday 16 November 2026 7.00pm.