

RINGLAND PARISH COUNCIL

I give notice of a meeting of Ringland Parish Council and summon all members to attend. The meeting will be held at **St Peter's Church Ringland** on **Monday 19th January 2026 at 7.00pm**
Members of the public are welcome to attend and are invited to speak under item 4 of the Agenda.

Kay Montandon

Clerk to the Parish Council

12th January 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so that appropriate arrangements can be made to facilitate the recording.

Graham Peers BDC Tourism, promoting a circular Ringland walk.

Graham will talk briefly before the start of the meeting to outline a new initiative to promote walks around the district that tie in with businesses in the area.

Agenda

1. Apologies

To receive and record apologies for absence from members of the Parish Council.

2. Declaration of Interest

To receive any pecuniary or non-pecuniary declarations of interest for items on the agenda and to consider any requests for dispensation.

3. Minutes

To approve and sign the minutes of the meeting held on Monday 10th November 2025.

4. Public Participation and Reports (15 mins max 3 mins per speaker)

- i. County Councillor
- ii. District Councillor
- iii. Police Matters - to receive a report from PC Brett Peyton
- iv. Members of the Public

5. Planning

- a. To consider planning applications: none
- b. To receive a report on plans refused/accepted by Broadland District Council. None
- c. To hear an update and to consider any necessary action with regard to enforcement issues on planning appeals. None

6. Clerk's report

To receive the clerk's report for information.

7. Highways Matters

- a. To receive updates with regard to SAM2 equipment. The SAM2 unit now has to be with Gt Witchingham from 26th Jan. To review and adopt the SAM2 Management Policy and Risk

Assessment.

- b. To receive any update on the NWL and A47 dualling projects.

8. Council Representatives

To hear an update from Councillors and Clerk on the following areas and consider actions required:

- a. Village Hall: To receive any updates. To consider the electrical works required following the EICR and agree whether to accept the quote provided. To agree the appointment of the PAT tester for the village hall.
- b. The River Green: To note the new sign on the green and receive any further updates on the River Green.
- c. Church Mound. To receive any updates.
- d. Grazier's Committee. To receive any updates.
- e. Management of Common Land. To receive updates and agree the cost for tree work of £330. To receive update on the successful application to the Broadland Future for Nature Grant.
- f. Grass cutting. To receive any updates. To discuss possible alterations to the cutting regime for 2026 and costs.

9. Policies and Governance

- a. To adopt the Website Accessibility Statement.
- b. To agree to commission a website accessibility audit for Assertion 10.
- c. To review the Sickness Absence Policy.
- d. To review the Volunteer Policy.

10. Finance

- a. To receive and sign the bank reconciliations as at 30 November 2025 and 31st December 2025.
- b. To receive the accounts and budget review as at 30th November 2025 and 31st December 2025.
- c. To adopt the final 2026/27 budget and agree the precept demand.
- d. To appoint an internal auditor Robin Goreham and agree the fee of £75.
- e. To appoint a new Councillor Internal Scrutineer.
- f. To approve the following payments:

Kay Montandon	Mileage	£ 11.70
Tesco mobile	Phone February	£ 8.50
Tesco mobile	Phone March	£ 8.50
Kay Montandon	January Salary and WFH allowance	£316.71
Kay Montandon	February Salary and WFH allowance	£316.71
HMRC	PAYE January	£ 47.40
HMRC	PAYE February	£ 47.40
Sky Business	Broadband February	£ 29.94
Sky Business	Broadband March	£ 29.94
Wave	Water Village Hall	£ 37.00
EDF	Electricity to Village Hall January	£ 76.94
NALC	Website Accessibility Audit	£ 72.00
ICO	Data Protection Registration	£ 52.00
Prevent	Fire extinguishers test/replace at hall	£ 69.60

11. Safeguarding and IT Training

To consider and agree whether Councillors would like to attend Safeguarding training online from Community Action Norfolk at a cost of £150 per session. To consider whether Councillors would like IT training.

12. To consider correspondence received.

Email	District Council	Requests information about fly-tipped asbestos roofing materials	Help requested
Email	Cllr Clancy	Requesting NCC to do gritting in the area	For information
Email	A47 Alliance meeting	Meeting arranged and will be attended by Cllr Illing	For information
Email	Armed Forces Covenant	Thank you for sending your Armed Forces Covenant pledge document to us. We are delighted that you would like to demonstrate your support for the Armed Forces Community by signing an Armed Forces Covenant. Attached is the Covenant logo and email banner, along with T&Cs for their use. This is your Covenant formally 'registered'. Now that your organisation has signed the Covenant, it is eligible for a Defence Employer Recognition Scheme (ERS) Bronze award. ERS encourages employers to support Defence and inspire others to do the same. The scheme encompasses Bronze, Silver and Gold awards for organisations that pledge, demonstrate or advocate support to defence and the armed forces community. For more information about ERS and how to apply for a Bronze award, visit https://www.gov.uk/government/publications/defence-employer-recognition-scheme/defence-employer-recognition-scheme If you plan on doing any social media communications around your Covenant pledge, we would be grateful if you could use the hashtag #ArmedForcesCovenant.	For information/item for future agenda

13. To note items for information or for a future agenda

14. To confirm the date of the next Parish Council meetings:

Monday 16 March 2026 7.00pm.

Monday 18 May 2026 7.00pm.

Monday 20 July 2026 7.00pm.

Monday 21 September 2026 7.00pm.

Monday 16 November 2026 7.00pm.