

RINGLAND PARISH COUNCIL

Parish Council Meeting Minutes

Minutes of the Parish Council meeting held on Monday 10th November 2025 at 7.30pm

These minutes are considered draft until they have been approved at the next full Council meeting.

Present: Cllrs L Cooper (Chair), M Turner (Vice-Chair), J Baker, S Addington and M George

Officer: Kay Montandon (Parish Clerk and RFO)

Members of the Public: Five members of the public were present and Cllrs Peck (CC), Clancy (CC Taverham) and Bulman (DC)

Chair announcement

The Chair paid tribute to Mr George Crayston, Chair of the Parish Council for 20 years until 2011, who sadly passed away in October.

1. Apologies

Apologies were received from Cllr Illing and PC Peyton.

2. Declaration of Interest

None

3. Minutes

The minutes were agreed to be a true record of the meeting on Monday 8th September 2025 and signed by the Chair.

4. Public Participation and Reports (15 mins max 3 mins per speaker)

- i. County Councillor: Cllr Peck referred to a report on the Norfolk County Council website about local government reorganisation. He also explained that the budget deficit is £41.6m and there is a consultation process on the budget-setting process also on the website which he encouraged parishioners to engage with. There is a community projects grant of up to £5,000 available for parishes to apply to Cllr Peck for. Councillors suggested that projects like the Village Hall car park might benefit.
- ii. District Councillor: Cllr Bulman outlined the options for local government reorganisation that have been put forward. The possibility of County Council elections in 2026 for a single year term was raised. Cllr Bulman has referred the planning authority over the Lenwade garage development. He has also opposed the Alderford solar farm and will seek to have that called in to committee. Cllr Bulman also noted that the Breckland District Council local plan will impact Ringland with 1800 houses being considered in the Hockering area. There is a meeting at Breckland Council offices on 19th November at 5.30pm on this plan.
- iii. Police Matters: PC Brett Peyton had met with the Clerk previously and also sent a short report for the meeting. PC Peyton will keep monitoring the HGVs using the bridge and speeds through the village (SAM2 data would be very useful to help target and enforcement activity). Crime is very low in Ringland. The biggest area of concern is lewd behaviour in the woods, which the police are aware of.

- iv. Members of the Public: HGV use of Ringland bridge was mentioned as a concern. The application to have the old ford reopened was also discussed. Cllr Addington updated the meeting on the status of the application and the length of time that it may take to determine the application outcome. Cllr Peck has discussed this application with Highways who noted that the proposed route exits at the bridge. There was further discussion on the impact of the new proposed developments on the bridge.

5. Planning

- a. Cllrs Clancy and Peck outlined the potential impact on Ringland in terms of traffic the Marriotts Park development: [Marriotts Park Reserved Matters](#) (Application 2025/2826) would have. The original plan was approved based on the expected creation of a NWL road to take the bulk of traffic around villages like Ringland. Now, with no NWL in the pipeline, the impact of 1500 houses and associated cars will be considerable in the narrow roads and on the bridge at Ringland. The lack of guaranteed infrastructure like health and education provision was also of concern for residents in the area. It was resolved that the Parish Council would formally express its objection to the Marriotts Park development on the basis that the NWL is no longer going ahead and the lack of sufficient healthcare and educational infrastructure.
- b. To consider planning applications: 2025/2920 50 The Street, Ringland variation of conditions. This was circulated for comment prior to the deadline of 20 October and response of no comment returned on behalf of the council. No further applications received.
- c. To receive a report on plans refused/accepted by Broadland District Council. None
- d. To hear an update and to consider any necessary action with regard to enforcement issues on planning appeals. None

6. Clerk's report

The clerk's report was received. Cllrs will update the Clerk on the River Green tree works conducted by National Power. It was agreed to share the cost of the Clerk's membership of SLCC. The upgrade of the Microsoft Office used on the Parish laptop was also agreed at a cost of £66. The fly tipping incidents – a boat and asbestos -have not been resolved. Cllr Bulman offered to help with raising the issue with Broadland once more.

7. Highways Matters

- a. To receive updates with regard to SAM2 equipment. An email has been received about one of the SAM2 signs needing repair. Cllr Turner is now in possession of the SAM2 unit but there are no instructions. Cllr Addington offered to help. It was resolved to defer the review and adoption of the SAM2 Management Policy and Risk Assessment until the next meeting.
- b. To receive any update on the NWL and A47 dualling projects. There was a discussion on the mitigation required for the Wood Lane closure. Cllr Peck was asked to investigate what could be done to mitigate the impact on Ringland.
- c. To receive any update on the River Green ford application. This was covered in item 4(iv)
- d. To respond to resident's concern about issues with parking on Back Lane and signage being obscured by bushes. Cllr Addington offered to cut back the bushes.

8. Council Representatives

To hear an update from Councillors and Clerk on the following areas and consider actions required:

- a. Village Hall: It was resolved to accept a quote from DBF Electrical Services. It was also agreed to split the work into two parts: the EICR, which needs to be completed as soon as possible, and the installation of a new cooker. A grant will be sought from Cllr Peck to help pay for the new cooker and the electrical work necessary to install it. The costs will be emailed to Cllr Peck.
- b. The River Green: The Clerk's report on boat and canoe launch permit charging was received and it was agreed to charge £5 for a daily permit and £25 for an annual permit, to instruct the website hosts to create the web form, and to research the online payment process. The council agreed to accept the quote for the new sign from Broadland Digital.
- c. Church Mound. No updates.
- d. Graziers Committee. No stock on the commons currently.
- e. Management of Common Land. The Church Hill Common working party will be on Saturday 22nd November. Volunteers with their own tools such as rakes, loppers etc. will be very welcome from 9.30am for as long as they can spare. It was decided that the sign for the commons would be considered at another meeting. A pond restoration grant will be applied for through Broadland District Council with the help of a working party.
- f. Grass cutting. The quotation for next year will be reviewed at the next meeting when the frequencies of required cuts has been evaluated.

9. Policies and Governance

- a. The amended Standing Orders were agreed as presented to reflect the change to Council Meeting dates.
- b. The Data Audit and Data Protection Policy were agreed as presented.
- c. The Risk Management Policy was agreed as presented.
- d. The Financial Reserves Schedule was agreed as presented.
- e. The armed forces covenant pledges were agreed and the Chair signed the Covenant on behalf of the council.

10. Finance

- a. The external audit for the 2024/25 AGAR was received.
- b. The bank reconciliations as at 30 September 2025 and 31st October 2025 were received.
- c. The budget review as at 30th September 2025 and 31st October 2025 were received and scrutinised by Cllr Addington.
- d. The 2026/27 budget was agreed.
- e. Payment for extra 5 hours Clerk time were agreed.
- f. The following payments were agreed:

Kay Montandon	Mileage and Arnold Baker(expenses claim and receipt circulated) (20% off)	£180
Tesco mobile	Phone November invoice	£ 8.50
Tesco mobile	Phone December invoice	£ 8.50
Tesco mobile	Phone January	£ 8.50
Microsoft Office	Will need to be paid by clerk and reclaimed	£ 66.00
Kay Montandon	November Salary and WFH allowance	£316.91
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HMRC	PAYE November	£ 47.20
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Sky Business	Broadband December	£ 29.94
Sky Business	Broadband January	£ 29.94
Wave	Water Village Hall (predicted to be less than	£ 30.00)
EDF	Electricity to Village Hall October	£ 24.98

11. Safeguarding and IT Training

The council agreed safeguarding training was not required. IT training is available at Taverham library and is free if councillors wish to take this up.

12. The following correspondence was received.

Call	Resident	Concerned about the application for the by-way at the river. Mentioned the need for lighting in the Village Hall car park. Also concerned about the difficulty of driving out of the village.	For information.
Call	Resident	Witnessed a large truck going over Ringland bridge, much bigger than a waste disposal lorry. Also had heard a rumour that the bridge was to be demolished and the road closed off.	For information
Email	Resident	Copies of submission to NCC re the by-way application have been sent to the Clerk by a resident	For information
Email	Non-resident	Many years of fishing at Ringland and distressed by the idea of vehicles driving through and churning up the river and affecting rare species of wildlife.	For information
Email	Resident	"I am a Commercial Vehicle Officer with the Road Policing Unit in Norfolk. I have been passed the below e mail trail re the issues with the bridge in Ringland. I have contacted our Traffic Management Officer who works with Norfolk County Council Highways and have requested a copy of the Traffic Regulation Order, (TRO) for the bridge which is the legal order dictating limits and exceptions. Once I receive it, I will just need to check to make sure there are no exceptions for delivering, agricultural business and access to land etc. I will pop an update over to you when I receive the order."	Copy of info passed on for information

email	Anglian Water	Surveys for strategic pipelines: Message to let you know we will be carrying out some survey works in your area over the coming months. This work forms part of our early-stage assessments as we look at potential pipeline routes in the area. You may see our teams carrying out survey work and, in some areas, limited investigations of sites of archaeological interest. This preliminary work will be taking place over the next few months. All our surveyors will carry cards with them, and they are happy to show these if approached. At this stage, we're simply raising awareness so that, should any local residents notice people out and about, you're aware of who they are and the purpose of their work. As our investigations progress, we'll engage further with the parish council and local community to share our outline plans and gather any local insight and feedback that may help inform the development of potential route options. Please don't hesitate to get in touch if you have any questions or would like further details about the survey activity.	For information
Email	Breckland DC	Breckland Local Plan: Regulation 18 Consultation (Preferred Options) The Council is carrying out a public consultation on the Draft Plan from Friday 31 October 2025 until 23:59 on Monday 15th December 2025 This stage of the local plan (known as Regulation 18) sets out the Council's draft policies and growth strategy and is an important stage in the plan-making process. It provides an early opportunity for our communities, businesses, landowners, developers, partners and stakeholders to 'have a say' and comment on the draft Local Plan before it is considered further and then finalised for the next (Regulation 19) stage. Consultation will also take place at the Regulation 19 stage. Documents can be viewed at the link below https://www.breckland.gov.uk/local-plan-2025	For information

13. The following dates and times of the Parish Council meetings for 2026 were agreed:

Monday 19 January 2026 7.00pm.
Monday 16 March 2026 7.00pm.
Monday 18 May 2026 7.00pm.
Monday 20 July 2026 7.00pm.
Monday 21 September 2026 7.00pm.
Monday 16 November 2026 7.00pm.

The Chair closed the meeting at 9.17pm.

Signed Chair.....Date.....