

RINGLAND PARISH COUNCIL

Minutes of the meeting of Ringland Parish Council held at Ringland Village Hall on Monday 18th May 2026 at 7.30pm

These minutes will be considered draft until they are agreed at the next full council meeting.

PRESENT: Cllr Cooper (Chair), Cllr Baker, Cllr George, Cllr Stone. Kay Montandon (Clerk), Cllr Thomas (County Council), Cllr Bulman (District Council) and 6 members of the public.

1. To Elect the Chairman for Ringland Parish Council

Cllr Cooper was nominated by Cllrs Stone and Baker and duly elected. The Chair signed the acceptance of office.

2. To Elect the Vice-Chairman of Ringland Parish Council

The Vice-Chair election was deferred to the next meeting.

3. To Note Malcolm Turner is Stepping Down from Ringland Parish and the Creation of a Casual Vacancy for a Councillor.

The council thanked Malcolm for his work in the parish over the years. The casual vacancy was noted and the Clerk will inform the electoral team at the District Council.

4. To Remind Councillors to Review their Register of Interests.

The Chair reminded councillors that Broadland District Council's monitoring officer to be notified of any changes: monitoringofficer@southnorfolkandbroadland.gov.uk

5. Apologies

Apologies were received from Cllrs Addington and Illing.

6. Declaration of Interest

None received.

7. Minutes

The council agreed the minutes of the meeting held on Monday 16th March 2026 and the extraordinary meeting held on Thursday 2nd April 2026 as an accurate record and the Chair signed them.

8. To Note Matters Arising from the Minutes not Elsewhere on the Agenda

None.

9. To Appoint Councillors with Responsibility for the Following

Internal Control (finance)

Village Hall

Commons

River Green

Grass Cutting

Graziers Working Group

The council deferred this item to the next meeting.

10. Public Participation and Reports (15 mins max 3 mins per speaker)

- i. County Councillor – this report is provided in the minutes to the Annual Parish Meeting
- ii. District Councillor – this report is provided in the minutes to the Annual Parish Meeting
- iii. Police Matters – it was noted there had been one crime of theft in the Merry Hills area.
- iv. Members of the Public raised the issue of lack of white lines in the village again. The County Councillor agreed to take this up with Highways at his upcoming meeting with the engineers department. The issue of overweight vehicles still using Ringland Bridge was also mentioned. This has been reported to both police and highways by the Clerk on several occasions. The weight limit is now a permanent one so enforcement may become more effective.

11. Planning

- a. To consider planning applications: none
- b. To receive a report on plans refused/accepted by Broadland District Council. None
- c. To hear an update and to consider any necessary action with regard to enforcement issues on planning appeals. None

12. Highways Matters

- a. To receive updates with regard to SAM2 equipment. The sign has been installed and is working.
- b. To receive any update on the NWL and A47 dualling projects. No updates.
- c. To discuss the damage to the verges by the Hornsea traffic and the meeting with Hornsea and consider further actions. The Chair reported that Hornsea had refused to do any repair work to the verges or kerbing but would be prepared to send a road sweeper. The council did not think this was in keeping with the agreement between Hornsea and the County Council. The Chair will respond to Hornsea with the council's view that they are liable to repair the damage to the verges and kerbing and copy in the County Councillor and District Councillor.

13. Council Representatives

To hear an update from Councillors and Clerk on the following areas and consider actions required:

- a. Village Hall: To receive any updates. To agree any actions necessary to repair boiler. The council agreed to proceed with the project to implement the cooker work. £552 was received from the County Councillor Member's Fund and Crowdfunder (many thanks to ex County Councillor Greg Peck for this). £800 was put in the budget for this year to carry out the electrical work needed in the kitchen to install an electric cooker. The contractor quoted £423.69 to complete the electrical works.
- b. The River Green: To receive any updates. To discuss a proposal from the Swan Pub for a Paddle and Pint event ending at the River Green. The council agreed that they would support the pub in their events at the River, providing any damage to the river green area from this activity would be rectified by the canoe company and pub.
- c. Grazier's Committee. To receive any updates. The concerns of residents about sheep escaping from low common were noted and quotes had been sought to provide more secure fencing – see item 13 d.
- d. Management of Common Land. To receive updates on the ownership of land – this was deferred to the next meeting. Quotes for fencing to prevent sheep escaping has been

circulated prior to the meeting. The council agreed to proceed with the quote for £1824 from NKS Fencing. This will be taken from the earmarked reserved for commons fencing (£1500) and the remaining £324 will be allocated from the commons budget for this year.

- e. Grass cutting. To receive any updates. Norse grass cutting has begun. Cllr George noted that the village green looked a bit messy after cutting. To be monitored. To note response from Highways about the Agency agreement for verge cutting at £120 a year for 5 cuts for 27/28 (too late to be considered this year). Council noted and agreed not to request to have an agreement to cut the highway verges.

14. Policies and Governance

- a. The council reviewed and adopted the Financial Regulations with a delegation to Clerk for small emergency expenditure added.
- b. The council reviewed the Standing Orders as presented.
- c. The council reviewed the Asset Register.
- d. The council reviewed and adopted the amended Financial Risk Assessment.

15. Finance

- a. The bank reconciliations and statements as at 31st March 2026 and 30th April 2026 were received and signed by the Chair.
- b. The accounts and budget review as at 31st March 2026 and 30th April 2026 were received and signed by the Chair.
- c. The council agreed to open a community account with NatWest to enable dual authorization of payments.
- d. To council agreed to continue the Direct Debit agreements for Sky, Tesco Mobile, EDF, HMRC, Anglian Water.
- e. The council agreed to renew the insurance with Zurich for £970. Renewal date 1 June.
- f. The following payments were approved:

Kay Montandon	Mileage	£ 28.80
Tesco mobile	Phone May	£ 9.01
Tesco mobile	Phone June	£ 9.01
Tesco mobile	Phone July	£ 9.01
Kay Montandon	May Salary and WFH allowance	£296.51
Kay Montandon	June Salary and WFH allowance	£296.51
HMRC	PAYE May	£67.60
HMRC	PAYE June	£67.60
Sky Business	Broadband May	£ 29.94
Sky Business	Broadband June	£ 29.94
Sky Business	Broadband July	£29.94
Wave	Water Village Hall June	£ 23.86
EDF	Electricity to Village Hall May	£30.39
EDF	Electricity to Village Hall June (estimate)	£40.00
Zurich	Insurance	£ 970.00
Robin Goreham	Internal Audit Fee	£75.00

- e. The council noted the following payments and receipts since the last meeting

Payments

Little Melton Property Investments	River Green Barrier	£115.19
Norfolk PAT Testing	Village Hall PAT tests	£121.00
Tesco	Mobile Phone	£9.01
Sky Business	Broadband	£29.94
G&G Fencing	River Green Barrier	£441.00
Kay Montandon	Mileage	£28.80
EDF	Electricity at Village Hall	£82.87
Countrystyle	Bottle bank	£33.01
HMRC	PAYE	£142.00
Norfolk Parish Training	Subscription	£116.40
Kay Montandon	Salary	£296.51
Receipts		
Village Hall	Hire	£200.00
Canoe	Permits	£25.00
Village Hall Grant	CC Crowdfunder	£552.70
HMRC	VAT Return	£1859.63
Tesco	Mobile Phone	£9.01
Sky Business	Broadband	£29.94
Broadland DC	Precept 50%	£4850.00

16. Staff Salary Increase

The council agreed a contractual uplift to SCP 16 having completed CiLCA qualification and SCP 17 (£16.08 per hour) for the Clerk having completed a full year with Ringland and following satisfactory appraisal.

17. Annual Return – To Agree and Sign the Certificate of Exemption

As the council receipts and expenditures are both declared to be under £25,000 the council agreed to be exempted from external audit of the Annual Governance and Accountability Return.

18. Annual Internal Audit

The council received and noted the internal audit report.

19. Annual Governance Statement

The council provided an affirmative response to each of the statements on the annual governance statement which was then signed.

20. Annual Statement of Accounts

The council agreed the statement of accounts which had been prepared and signed by the RFO and the Chair signed them.

21. Electors' Rights

The council noted the period of Electors' Rights set out by the RFO for electors to examine the accounts of the council.

22. To consider correspondence received.

Parishioners emailed the Clerk concerned about preventing sheep escape. The councillors noted that

they had agreed to have new fencing installed which it hoped would prevent this problem.

23. To consider council communications by email or printed/posted copy and the cost differences.

It was agreed to provide printed communications if requested by councillors.

24. To note items for information or for a future agenda

Line marking on the roads in Ringland.

Tree interference with telephone lines causing broadband issues.

25. The date of the next Parish Council meetings were confirmed:

Monday 20 July 2026 7.00pm.

Monday 21 September 2026 7.00pm.

Monday 16 November 2026 7.00pm.

The Chair closed the meeting at 8.26pm

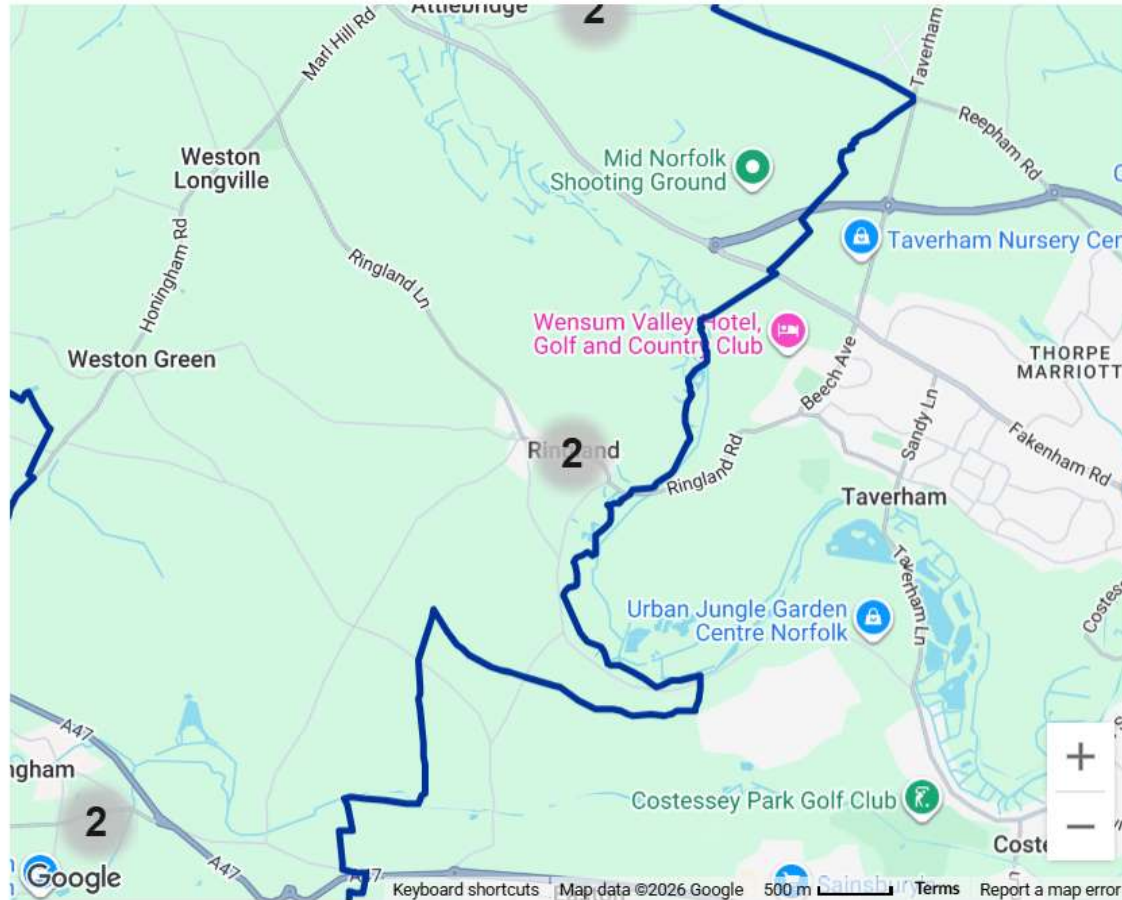
Signed.....Date.....

Top reported crimes in this area

Crime map

Our priorities

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Crime type and time period title

All Crimes (11)

May 2026

2 crimes were reported here in May 2026

Burglary 1

Public order 1

About this crime map

Re: Cooker safety check

From Elliott Lawrence <egsuk@yahoo.com>

Date Wed 5/27/2026 08:31

To clerk@ringlandparishcouncil.gov.uk <clerk@ringlandparishcouncil.gov.uk>

Hi Kay

I can disconnect the cooker the gas and remove everything. I can dispose of the gas cylinders for you. Unfortunately my van isn't large enough to remove & dispose of the cooker. I would charge £50.00 to carry out the work.

I could leave the cooker outside and you would need to contact a scrap metal man to collect it (this should be free especially if we also leave the copper pipe). I have used a chap before who was very helpful, all I have is his phone number saved in my phone without a name, 07880 937797

Kind regards

Elliott

[Yahoo Mail: Search, organise, conquer](#)

Re: Contact Us

From Ross Harrison <info@norfolkhomeservices.co.uk>
Date Mon 7/13/2026 13:58
To clerk@ringlandparishcouncil.gov.uk <clerk@ringlandparishcouncil.gov.uk>

Thanks Kay,

We can sort all of that for £95+ vat

Regards

Ross

R.P.Harrison
Director
Mob - 07585557737
Office - 01603 213100
Norfolk Home Services Ltd
www.norfolkplumbingheating.co.uk

Registered in England 13291789
VAT Registration No. 384058872

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On 13 Jul 2026, at 13:55, clerk@ringlandparishcouncil.gov.uk wrote:

Hi here is the photo of the cooker at Ringland Village hall. Please could you quote for disconnection and removal and disposal.

Many thanks

Kay Montandon
Parish Clerk
Ringland Parish Council
Tel: 07355004437
Email: clerk@ringlandparishcouncil.gov.uk

EXPENSES FORM

(See Expenses Policy for more information)

Name:	Simon Addington	Cost
Date:	20/06/2026	
Item:	Cement for sign post	£7.50
TOTAL:		£7.50
Signed Cllr:		
Signed Clerk:		

FW: Low Common, Ringland. - digging out ghost ponds

From cllr.lindy.cooper@ringlandparishcouncil.gov.uk <cllr.lindy.cooper@ringlandparishcouncil.gov.uk>

Date Tue 7/7/2026 16:01

To clerk@ringlandparishcouncil.gov.uk <clerk@ringlandparishcouncil.gov.uk>

Kay,

Quote below.

Lindy

LINDY COOPER (Mrs)
Chair
Ringland Parish Council

Mobile:- 07971 776496

From: sgharrold <sgharrold@btinternet.com>

Sent: 05 July 2026 22:40

To: cllr.lindy.cooper@ringlandparishcouncil.gov.uk

Cc: cllr.andy.illing@ringlandparishcouncil.gov.uk; cllr.simon.addington@ringlandparishcouncil.gov.uk

Subject: Re:Low Common, Ringland. - digging out ghost ponds

Dear Lindy,

Please find below the requested quotation.

QUOTATION FOR GHOST POND RESTORATION AT LOW COMMON , RINGLAND.

POND 1. (Tree covered)- To remove scrub and dredge silt. Spoil to be left on pond fringes (if space allows) £450.00

POND 2- To dredge silt and spread spoil on meadow surrounding the pond. £300.00

POND 3- To dredge silt and spread spoil on meadow surrounding the pond. £300.00

Transport of machine to site. £120.00

. TOTAL. £1170.00+VAT

Start date- Early autumn. After bird nesting and before too much wet weather.

Kind regards

Michael Harrold

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Sent via BT Email App

From: cllr.lindy.cooper@ringlandparishcouncil.gov.uk

Sent: Jun 30, 2026 at 6:43 AM

To: sgharrold

Subject: Low Common, Ringland. - digging out ghost ponds

Good Morning Mike,

Further to our telephone conversation, attached are the maps showing the area where we plan to dig out the ponds. It would be easier if we could meet with you on site and show you exactly what is required so that you can give us an accurate quote.

I could meet you next Wednesday or Thursday afternoon, 8th or 9th of July.

I will give you a call to confirm if this is convenient.

Kind regards

Lindy

LINDY COOPER (Mrs)
Chair
Ringland Parish Council

Mobile:- 07971 776496

Ringland Parish Council - Accounts May 2026

Payments (Expenditure)	2025/26 Actual	Grants or other income received	held from prev. years	2026-27 Budget	2026-27 Actual	Over/ Under Spent	Receipts (Income)	2025-26	2026-27 Budget	2026-27 Actual
Administration							Precept	8,700.00	9,700.00	4,850.00
Clerk's Salary	4,855.80			5,000.00	755.22	4,244.78	Canoe Permit	305.00	1,000.00	65.00
Office Expenses	556.53			300.00	18.02	281.98	Village Hall hire	1,374.61	1,500.00	1,412.70
Travel Expenses	92.70			180.00	28.80	151.20	Commons	2,524.43	2,154.00	0.00
Training	0.00			300.00	0.00	300.00	Recycling	563.25	250.00	0.00
Councillor Expenses	0.00			100.00	0.00	100.00	Wayleave	0.00	37.12	0.00
Audit	322.00			280.00	75.00	205.00	Grant	5,220.00	0.00	0.00
Insurance	783.37			1,000.00	970.02	29.98	Other	0.01		0.00
Publication (Website)	71.40			126.00	0.00	126.00	VAT Refund from previous yr	1,684.92		1,859.63
ICO	47.00			47.00	0.00	47.00	Bank Interest paid	76.02	70.00	9.30
Subscription / Membership	205.33			400.00	188.40	211.60	Total	20,448.24	14,711.12	8,196.63
APM Refreshments	0.00			25.00	0.00	25.00	Opening Balance @ 1 April	20,250.71		26,521.59 Opening balance @ 1 apr
Maintenance							Total Receipts ytd	8,196.63		760.00 receipts in month
Grass cutting	3,780.00			4,000.00	0.00	4,000.00	Total Payments ytd	3,063.74		1,902.03 payments in month
Footpaths	0.00			0.00	0.00	0.00				4.57 interest in the month
Notice boards	0.00			0.00	0.00	0.00	RPC events	248		248
Commercial bins	449.76			600.00	0.00	600.00	Closing Balance	25,631.60		25,632.13
Bottle Bank (recycling)	179.41			100.00	33.01	66.99	Represented by:			
Village Hall	4,103.57			1,000.00	452.74	547.26	Bus. Current Account	13,483.10		18,606.69
Tree Works	1,110.00			1,000.00	0.00	1,000.00	Bus. Reserve Account	6,768.14		6,777.44
Commons	7,319.63			1,000.00	542.53	457.47	Villate Hall float	-		-
Village Sign	0.00			0.00	0.00	0.00	RPC Events			248.00
Defibrillator	0.00			0.00	0.00	0.00	Total	20,251.24		25,632.13 Closing balance at 31st May
S137 Grant	0.00			0.00	0.00	0.00		-0.53		0.00
Community Events	117.34			50.00	0.00	50.00				
Projects	0.00			800.00	0.00	800.00				
VAT yet to be reclaimed	0.00			0.00	0.00	0.00				
						0.00				
Sub Total - Recurring Exp.	23,993.84			16,308.00	3,063.74	13,244.26				
Projects (EMR)							Earmarked Reserves (EMR)			9800
River Green Parking	0.00			700.00			General Reserves			15,832.13
Building Contingency	0.00			600.00						
Village Hall Car Park	0.00			7,000.00						
Church Green	12,431.21			1,000.00						
Election	0.00			500.00						
Sub Total - Projects	12,431.21			9,800.00	0.00	0.00				

Bank Reconciliation May 2026

Ringland Parish Council

Financial Year Ending

31 March 2027

Prepared by Kay Montandon, Clerk and RFO

June 2026

Balance per bank statement as at

31st May 2026

Business Current Account	£ 18,606.69
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Business Reserve Account	£ 6,777.44
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TOTAL	£ 25,384.13
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Balance as per R & P Book

Opening Balance 1st May 2026	£ 26,521.59
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Receipts	£ 760.00
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Payments	£ 1,902.03
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Interest	£ 4.57
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Closing Balance per R&P Book	£ 25,384.13
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Ringland Parish Council - Accounts June 2026

Payments (Expenditure)	2025/26 Actual	Grants or other income received	held from prev. years	2026-27 Budget	2026-27 Actual	Over/ Under Spent	Receipts (Income)	2025-26	2026-27 Budget	2026-27 Actual
Administration							Precept	8,700.00	9,700.00	4,850.00
Clerk's Salary	4,855.80			5,000.00	1,366.32	3,633.68	Canoe Permit	305.00	1,000.00	190.00
Office Expenses	556.53			300.00	27.03	272.97	Village Hall hire	1,374.61	1,500.00	1,412.70
Travel Expenses	92.70			180.00	28.80	151.20	Commons	2,524.43	2,154.00	0.00
Training	0.00			300.00	0.00	300.00	Recycling	563.25	250.00	0.00
Councillor Expenses	0.00			100.00	0.00	100.00	Wayleave	0.00	37.12	0.00
Audit	322.00			280.00	75.00	205.00	Grant	5,220.00	0.00	0.00
Insurance	783.37			1,000.00	970.02	29.98	Other	0.01		0.00
Publication (Website)	71.40			126.00	0.00	126.00	VAT Refund from previous yr	1,684.92		1,859.63
ICO	47.00			47.00	0.00	47.00	Bank Interest paid	76.02	70.00	14.35
Subscription / Membership	205.33			400.00	188.40	211.60	Total	20,448.24	14,711.12	8,326.68
APM Refreshments	0.00			25.00	0.00	25.00	Opening Balance @ 1 April	20,250.71		25,384.13
Maintenance										Opening balance @ 1 Jun
Grass cutting	3,780.00			4,000.00	0.00	4,000.00	Total Receipts ytd	8,326.68		125.00 receipts in month
Footpaths	0.00			0.00	0.00	0.00	Total Payments ytd	3,552.20		488.46 payments in month
Notice boards	0.00			0.00	0.00	0.00				5.05 interest in the month
Commercial bins	449.76			600.00	0.00	600.00	RPC events	248		248
Bottle Bank (recycling)	179.41			100.00	90.01	9.99	Closing Balance	25,273.19		25,273.72
Village Hall	4,103.57			1,000.00	569.64	430.36				0.53
Tree Works	1,110.00			1,000.00	0.00	1,000.00	Represented by:			
Commons	7,319.63			1,000.00	542.53	457.47	Bus. Current Account	13,483.10		18,243.23
Village Sign	0.00			0.00	0.00	0.00	Bus. Reserve Account	6,768.14		6,782.49
Defibrillator	0.00			0.00	0.00	0.00	Villate Hall float	-		-
S137 Grant	0.00			0.00	0.00	0.00	RPC Events			248.00
Community Events	117.34			50.00	0.00	50.00	Total	20,251.24		25,273.72
Projects	0.00			800.00	0.00	800.00				Closing balance at 31st May
VAT yet to be reclaimed	0.00			0.00	0.00	0.00				0.00
						0.00		-0.53		
Sub Total - Recurring Exp.	23,993.84			16,308.00	3,857.75	12,450.25				
Projects (EMR)							Earmarked Reserves (EMR)			9800
River Green Parking	0.00			700.00			General Reserves			15,473.72
Building Contingency	0.00			600.00						
Village Hall Car Park	0.00			7,000.00						
Church Green	12,431.21			1,000.00						
Election	0.00			500.00						
Sub Total - Projects	12,431.21			9,800.00	0.00	0.00				

Bank Reconciliation June 2026

Ringland Parish Council

Financial Year Ending

31 March 2027

Prepared by Kay Montandon, Clerk and RFO

July 2026

Balance per bank statement as at

30th June 2026

Business Current Account	£ 18,243.23
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Business Reserve Account	£ 6,782.49
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TOTAL	£ 25,025.72
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Balance as per R & P Book

Opening Balance 1st June 2026	£ 25,384.13
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Receipts	£ 125.00
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Payments	£ 488.46
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Interest	£ 5.05
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Closing Balance per R&P Book	£ 25,025.72
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EXPENSES FORM

(See Expenses Policy for more information)

Name:	Kay Montandon	Cost
Date:	20/06/2026	
Item:	Printer ink	£29.89
Item:	Travel to Village Hall meeting 20/06/2026	32 x 0.55 = £17.60
TOTAL:		£47.49
Signed Employee:		
Signed Manager:		

**Return Address**

Unit 13 Orion Park
University Way
Crewe, Cheshire
CW1 6NG

Invoice Date: 25-05-2025
Invoice No: GB250524-LA6701438-1
Order No: GB250524-LA6701438
Payment Method: Braintree
Page Number: 1 of 1

Billing Address

Mrs Kay Montandon

Tuttington, 1, Chapel Close
Norwich
Norfolk
NR11 6GS
07791793924

For Delivery To:

Mrs Kay Montandon

Tuttington, 1, Chapel Close
Norwich
Norfolk
NR11 6GS

Product Code	Component Code	Item Name	QTY	Unit Price	Net Amount	VAT Amount
41664		Cartridge People Pen 2023 Cartridge People Pen 2023	1	£0.00	£0.00	£0.00
4506-CP		Own Brand HP 301XL Black Ink Cartridge - CH563EE - EXTRA HIGH CAPACITY (Cartridge People) Components of this product on this delivery are:	1	£21.58	£21.58	£4.32
	4506-CP	Own Brand HP 301XL Black Ink Cartridge - CH563EE - EXTRA HIGH CAPACITY (Cartridge People)	1	£21.58	£21.58	£4.32
5180		FREE: Recycling Bag	1	£0.00	£0.00	£0.00

If you have any queries please contact our customer service team at customerservice@cartridgepeople.com.

Net Carriage	£3.32
Total Net Amount	£24.90
Total VAT Amount	£4.99
Invoice Total	£29.89

Sarah Hunt
1 CHAPEL CLOSE
TUTTINGTON
NORWICH
NORFOLK
NR11 6GS

Billed to date: 01-Jun-2026
Bill reference: 134297806263
Your Account no.: 121759787

Contact Details

Online <https://www.tescomobile.com/contact-us/pay-monthly/billing>

App <https://www.tescomobile.com/help/managing-your-account/manage-your-account-online/tesco-mobile-app>

To change safety buffers, listen to usage info, payments and more call **4488** from a Tesco Mobile phone

Care from a Tesco Mobile phone: **4455**
Care from a landline: **0345 301 4455**

Customer Care is open:
Monday to Friday 8am-9pm
Saturday 8am-8pm
Sunday 10am-6pm



Clubcard
points this
month: 9

Clubcard Number: *****3254

Bill for mobile(s)

07355004437 Sarahs Motorola Moto e20

Your total bill £9.01

Summary

User charges	9.01
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Total charge	9.01
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Previous bill	9.01
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Payments received	-9.01
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Amount due	9.01
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We'll take **£9.01** from your bank account by Direct Debit on **15 June 2026**. You don't need to do anything.

Your data, minutes and texts allowances refresh on the 2nd of each month. Thanks for being with us.

Bill not what you're expecting?
You can check the details from page 3 onwards.

Questions about your bill?

Charges not what you expected?
It could be....

- Picture messages
- Premium rate numbers
- Calls from last month on this month's bill
- Costs of using your phone abroad

Find out more at tescomobile.com/help/call-charges

Got a previous unpaid bill? Please make a one-off payment for your previous unpaid bill amount in our app or My Account (tescomobile.com/customer/account/login), or by calling 4488 for free from your Tesco Mobile phone. If you've set up a payment deferral or a payment plan, this will manage your previous unpaid bill amount, so you don't need to do anything else.

Stay connected when you're away - at no extra cost

Sun cream, beach towel, data... You won't pay extra for using your phone in our 48 destinations in Europe and beyond. And if you use up your monthly data, minutes and texts, you'll only pay the same standard UK rates as you do at home. So you can relax and enjoy your holiday. Checkout tescomobile.com/home-from-home

Manage your account any time

As well as using **My Account**, you can also...

- **Call 4488** free to change safety buffers, listen to usage info, make payments and more
- **Use our free Tesco Mobile app** to add data bundles, change safety buffers, view your latest bill, check your usage and more. Download it from the Apple App Store or Google Play

Not happy about something?

Our Customer Care team will do everything we can to resolve your complaint. You can email us, write to us or call us.

If you're not happy with how we deal with your complaint, please ask to speak to a manager.

If you're still not satisfied after six weeks, you can go to the Telecommunications Ombudsman online: ombudsman-services.org/communications; by phone on 0330 440 1614; by post to Ombudsman Services: Communications, PO Box 730, Warrington, WA4 6WU

How to contact Tesco Mobile

By Email

<https://www.tescomobile.com/contact-us>

By phone

- Call 4455 from a Tesco Mobile phone
- Call 0345 301 4455 from a landline

By post

Tesco Mobile
c/o Billing Team
PO Box 710

Darlington

DL1 9JU

We're open from 8am to 9pm Monday to Friday, 8am to 8pm Saturday and 10am to 6pm Sunday.

Summary of charges

User charges for 07355004437 Sarahs Motorola Moto e20 (Tariff 24 month contract)

	From Date	To Date	Cost	Charge (£)
Usage Summary				
Data	01/05/2026	01/06/2026	0.00	0.00
UK Calls	05/05/2026	11/05/2026	0.00	0.00
Tariff				
Monthly subscription	02/06/2026	01/07/2026		9.01
Total charges for 07355004437				9.01
Total user charges				9.01

Adjustments, charges and credits

From Date	To Date	Description	Charge (£)
02/06/2026	01/07/2026	500MB data bundle for 07355004437	0.00
Total Adjustments, charges & credits			0.00

Payments received

Date	Type	Reference	Amount (£)
15/05/2026	Direct Debit Payments		-9.01
Total Payments			-9.01

Sarah Hunt
1 CHAPEL CLOSE
TUTTINGTON
NORWICH
NORFOLK
NR11 6GS

Billed to date: 01-Jul-2026
Bill reference: 134302921037
Your Account no.: 121759787

Contact Details

Online <https://www.tescomobile.com/contact-us/pay-monthly/billing>

App <https://www.tescomobile.com/help/managing-your-account/manage-your-account-online/tesco-mobile-app>

To change safety buffers, listen to usage info, payments and more call **4488** from a Tesco Mobile phone

Care from a Tesco Mobile phone: **4455**

Care from a landline: **0345 301 4455**

Customer Care is open:
Monday to Friday 8am-9pm
Saturday 8am-8pm
Sunday 10am-6pm

Your total bill £9.01

Summary

User charges	9.01
--------------	------

Total charge	9.01
---------------------	-------------

Previous bill	9.01
---------------	------

Payments received	-9.01
-------------------	-------

Amount due	9.01
-------------------	-------------

We'll take **£9.01** from your bank account by Direct Debit on **15 July 2026**. You don't need to do anything.

Your data, minutes and texts allowances refresh on the 2nd of each month. Thanks for being with us.



Clubcard
points this
month: 9

Clubcard Number: *****3254

Bill for mobile(s)

07355004437 Sarahs Motorola Moto e20

Bill not what you're expecting?
You can check the details from page 3 onwards.

Questions about your bill?

Charges not what you expected?
It could be....

- Picture messages
- Premium rate numbers
- Calls from last month on this month's bill
- Costs of using your phone abroad

Find out more at tescomobile.com/help/call-charges

Got a previous unpaid bill? Please make a one-off payment for your previous unpaid bill amount in our app or My Account (tescomobile.com/customer/account/login), or by calling 4488 for free from your Tesco Mobile phone. If you've set up a payment deferral or a payment plan, this will manage your previous unpaid bill amount, so you don't need to do anything else.

Stay connected when you're away - at no extra cost

Sun cream, beach towel, data... You won't pay extra for using your phone in our 48 destinations in Europe and beyond. And if you use up your monthly data, minutes and texts, you'll only pay the same standard UK rates as you do at home. So you can relax and enjoy your holiday. Checkout tescomobile.com/home-from-home

Manage your account any time

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How to contact Tesco Mobile

By Email

<https://www.tescomobile.com/help/other/getting-in-touch-with-us>

By phone

- Call 4455 from a Tesco Mobile phone
- Call 0345 301 4455 from a landline

We're open from 8am to 9pm Monday to Friday, 8am to 8pm Saturday and 10am to 6pm Sunday.

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Tesco Mobile
c/o Billing Team
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Darlington

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Summary of charges

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UK Calls	02/06/2026	18/06/2026	0.00	0.00
Tariff				
Monthly subscription	02/07/2026	01/08/2026		9.01
Total charges for 07355004437				9.01
Total user charges				9.01

Adjustments, charges and credits

From Date	To Date	Description	Charge (£)
02/07/2026	01/08/2026	500MB data bundle for 07355004437	0.00
Total Adjustments, charges & credits			0.00

Payments received

Date	Type	Reference	Amount (£)
15/06/2026	Direct Debit Payments		-9.01
Total Payments			-9.01

Kay Montandon

Payslip for Month Ending 31 May 2026

EMPLOYEE DETAILS	
Works number	02
Tax code	BR w1m1
National Insurance number	NE 67 88 40 B
National Insurance table	A
ADDITIONS	
Monthly pay	£349.35
Working from home allowance	£26.00
Total	£375.35
DEDUCTIONS	
Tax	£69.80
National Insurance	£0.00
Total	£69.80
THIS PAY PERIOD	
Taxable gross pay	£349.35
Net pay	£279.55
YEAR TO DATE	
Taxable gross pay	£687.46
Tax	£137.40
Employee National Insurance	£0.00
Employer National Insurance	£0.00
PAYMENT	
£305.55	
Paid on 01/06/2026	

Ringland Parish Council · PAYE ref 120/HB92000

Payslip for Month Ending 30 Jun 2026

Ringland Parish Council · PAYE ref 120/HB92000

Kay Montanton
Ringland Parish Council
Ringland Parish Council
Village Hall
The Street
Ringland
Norwich
NR8 6JA
United Kingdom (UK)

Sky Account No: 3006268

Invoice Number: 119010374

Invoice Date: 27/04/26

Payment Method: DIRECT DEBIT

Invoice Summary

Date from 11/05/26 to 10/06/26

Total amount payable

£29.94

by 11/05/26

Previous balance: £29.94
Payments received: £-29.94
Payments failed: £0.00
Refunds: £0.00

Invoice Details

	Quantity	Products & Extras	Additional Charges	Total
Site: Ringland Parish Council Subscription charges Broadband Essential 76 (11/05/26 - 10/06/26)	1	£24.95		£24.95
			VAT @ 20.00%	£4.99
			Total	£29.94

Subscription Charges & Credits

Sky Reference No	Product	Date	Amount	Discount %	Discount £	Unit price	20% VAT	Gross
300000219999	Broadband Essential 76	11/05/26 - 10/06/26	£24.95	16.69%		£29.95	£4.99	£29.94
Totals						£24.95	£4.99	£29.94

One off Charges

Sky Reference No	Product	Date	Amount	Unit price	20% VAT	Gross
Totals			£0.00	£0.00	£0.00	£0.00

If you feel the service falls below standard, you should follow the complaints process business.sky.com/complaints.

By post: PO Box 1805, Livingston, West Lothian, EH54 7XG; By **email:** groupadmin@skybusinesssupport.sky

By phone: 08442 411 611. Calls to Sky cost 7ppm plus your provider's access charge

Charges may apply when calling Sky Contact Centre, check your provider's tariff guide if you are not an existing Sky Business, Sky Talk or Sky Mobile customer. Read more in our Terms and Conditions at **business.sky.com**.

Sky Business c/o Sky Subscriber Services Limited, Grant Way, Isleworth, Middlesex TW7 5QD. Registered in England No. 2340150. VAT Registered No. 440 6274 67.

Kay Montanton
Ringland Parish Council
Ringland Parish Council
Village Hall
The Street
Ringland
Norwich
NR8 6JA
United Kingdom (UK)

Sky Account No: 3006268

Invoice Number: 119337349

Invoice Date: 28/05/26

Payment Method: DIRECT DEBIT

Invoice Summary

Date from 11/06/26 to 10/07/26

Total amount payable

£29.94

by 11/06/26

Previous balance: £29.94
Payments received: £-29.94
Payments failed: £0.00
Refunds: £0.00

Invoice Details

	Quantity	Products & Extras	Additional Charges	Total
Site: Ringland Parish Council Subscription charges Broadband Essential 76 (11/06/26 - 10/07/26)	1	£24.95		£24.95
			VAT @ 20.00%	£4.99
			Total	£29.94

Subscription Charges & Credits

Sky Reference No	Product	Date	Amount	Discount %	Discount £	Unit price	20% VAT	Gross
300000219999	Broadband Essential 76	11/06/26 - 10/07/26	£24.95	16.69%		£29.95	£4.99	£29.94
Totals						£24.95	£4.99	£29.94

One off Charges

Sky Reference No	Product	Date	Amount	Unit price	20% VAT	Gross
Totals			£0.00	£0.00	£0.00	£0.00

If you feel the service falls below standard, you should follow the complaints process business.sky.com/complaints.

By post: PO Box 1805, Livingston, West Lothian, EH54 7XG; By **email:** groupadmin@skybusinesssupport.sky

By phone: 08442 411 611. Calls to Sky cost 7ppm plus your provider's access charge

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Sky Business c/o Sky Subscriber Services Limited, Grant Way, Isleworth, Middlesex TW7 5QD. Registered in England No. 2340150. VAT Registered No. 440 6274 67.



Ringland Parish Council Village Hall
1 Chapel Close
Tuttington
NORWICH
NR11 6GS

Customer reference

88888905603

Bill number 16592448

Invoice/Tax point 21 May 2026

Get in touch

Call 0333 207 9283

Email hello@wave-utilities.co.uk

Message us: [facebook.com/WaveUtilities](https://www.facebook.com/WaveUtilities)

Visit and chat to us at [wave-utilities.co.uk](https://www.wave-utilities.co.uk)

 In an emergency
find your wholesaler at
[wave-utilities.co.uk/mywholesaler](https://www.wave-utilities.co.uk/mywholesaler)

How to reduce your usage

Visit [wave-utilities.co.uk/lesswater](https://www.wave-utilities.co.uk/lesswater) for tips
on how to use less water and reduce your
next bill

Your water bill

£28.29

£28.29 will be taken on or around 05 June according to your payment
arrangement.

Charges

From 21 Feb 2026 to 20 May 2026 for Village Hall, THE STREET, NR8 6AB

Balance brought forward	£28.23
Water charges	£23.58
Total charges (ex VAT)	£23.58
VAT (on £23.58)	£4.71
Total charges (inc VAT)	£28.29
Payments received	-£28.23
Your New Account Balance	£28.29

How your charges are split



• Wholesale charges	£7.33
• Retail charges	£16.25

Save time and money

Manage your account online - sign up to My Account
for all your bills, payments and readings in one place:
[wave-utilities.co.uk/myaccount](https://www.wave-utilities.co.uk/myaccount)

Send us a meter reading - regular reads make your bills
more accurate. Send us them by:

- Logging in to My Account or going to:
[wave-utilities.co.uk/myread](https://www.wave-utilities.co.uk/myread)
- Email: submitmyread@wave-utilities.co.uk
- Text: 07728 299 283

Are you on the best tariff?

Remember, if your water tariff no longer suits your
needs, speak to us to check if you're on the best tariff.
If you're not in a contract, you can always switch retailer,
visit: [open-water.org.uk](https://www.open-water.org.uk)

We can help you control your costs – giving regular meter reads makes your bill more accurate. Submit a read today at [wave-utilities.co.uk/myread](https://www.wave-utilities.co.uk/myread).

Ways to pay

Direct Debit - the convenient way to pay

Call us on 0333 207 9283 to get set up or go to
[wave-utilities.co.uk/mydd](https://www.wave-utilities.co.uk/mydd)

Credit/Debit Card

Pay online at [wave-utilities.co.uk/pay](https://www.wave-utilities.co.uk/pay)
Or call 0333 207 9283

Please quote your customer reference

Cheque

Include customer reference on the back of your
cheque to:
Anglian Water Business (National) Ltd
PO Box 745
HUNTINGDON
PE29 9PW

Allow 5 work days for payment to reach us

BACS or bank transfer

Sort Code 20-43-71

Account Number 33298760

Account Name Anglian Water Business (National)

Please use your Customer reference as your
payment reference

Send your payment slip to bacs@wave-utilities.co.uk with the payment value in the
subject line. For advice visit
[wave-utilities.co.uk/bankpayments](https://www.wave-utilities.co.uk/bankpayments)

Please pay on time as we share data with credit reference
agencies and the positive experiences shared help to maintain
credit scores and keep the supply chain flowing in these
challenging economic times.



Account in credit/paying in advance? Visit
[wave-utilities.co.uk/advancepayments](https://www.wave-utilities.co.uk/advancepayments)

Having trouble paying your bills? Visit
[wave-utilities.co.uk/financial-difficulty](https://www.wave-utilities.co.uk/financial-difficulty)

Water charges for AW Meter Potable Water Streamline Green

SPID:3020700132W19

Readings

Meter number G23XU479394R

Chargeable
Meter size 015 mm

Previous	Current	Units
000013 E 21 Feb 2026	000014 A 26 Feb 2026	1 m ³
000014 A 26 Feb 2026	000014 A 05 Mar 2026	0 m ³
000014 A 05 Mar 2026	000015 A 02 May 2026	1 m ³
000015 A 02 May 2026	000015 E 21 May 2026	0 m ³
Total units used		2 m ³

Water charges

Type	Units	Rate	VAT	Charge
Water	0 m ³	£2.82000	S	£0.00
	0.534 m ³	£2.82000	S	£1.51
	0.466 m ³	£2.52270	S	£1.17
	0 m ³	£2.52270	S	£0.00
	1 m ³	£2.52270	S	£2.52
Direct Debit Discount	89 days	£0.01027 (£3.75 PA)	S	-£0.91
Potable Water Fixed	39 days	£0.21123 (£77.1 PA)	S	£8.24
	50 days	£0.22112 (£80.71 PA)	S	£11.05
Total water charges (ex VAT)				£23.58

Useful Information

VAT

S = Standard VAT @ 20%

Z = Zero VAT

Meter Readings

C = Customer Read

A = Cyclic/Actual Read

E = Estimated Read - Estimated readings are calculated based on previous actual consumption.

Charges on your bill

Our services are provided in accordance with our terms and conditions. If you have any questions about the charges on your bill and how they are calculated, including questions about VAT codes, please visit our website at wave-utilities.co.uk or contact us on 0333 207 9283.

Deaf or Hard of Hearing

We offer a web chat service or email support. Alternatively, you can nominate someone to discuss the bill with us on your behalf.

Call Costs

Calls to 03 numbers cost no more than a national rate call to an 01 or 02 number and count as inclusive minutes in the same way. Call charges can vary. For more information please contact your phone service provider.

Complaints

Unhappy about our service?

We try to get everything right first time but appreciate this isn't always the case. If you're unhappy with any element of our service, please talk to us and we'll do what we can to resolve your concerns as swiftly as possible. Contact us on 0333 207 9283 or email customerservices@wave-utilities.co.uk.

If your complaint is not resolved to your satisfaction and you would like the decision to be reviewed by a Director, please contact us on 0333 207 9283 or email directors@wave-utilities.co.uk.

If you follow our complaints process and are still unhappy, you can get some advice from one of the organisations below: For England and Wales - The Consumer Council for Water ccwater.org.uk or Ofwat ofwat.gov.uk For Scotland - The Scottish Public Services Ombudsman spso.org.uk or Water Industry Commission for Scotland watercommission.co.uk.

Registered office address

Anglian Water Business (National) Ltd, Northumbria House, Abbey Road, Pity Me, Durham, DH1 5FJ
Company Number: 03017251
Company VAT number: GB277633960
All billing correspondence should be sent to
Wave, PO BOX 745, HUNTINGDON, PE29 9PW

Save time and money

Sign up to Direct Debit today — the easiest and most convenient way to pay your bill.

wave-utilities.co.uk/mydd

Remember to send us your meter reading

Giving us regular meter readings will make your bills more accurate.

It's easy to send us a reading online.

Simply log in to My Account or visit:
wave-utilities.co.uk/myread

Smell Gas - Immediately call **0800 111 999** (24hrs)
Power cut? Call **105** to get through to your electricity distributor



Ringland Parish Council
Ringland Reading Room Ringland
Norwich
Norfolk
NR8 6JA

A

Your estimated VAT invoice

Invoice number: KI-8A4ABC51-0015
Account number: A-8A4ABC51
Date issued: 08 June 2026

Gas emergency
If you smell gas, think you have a gas leak or have any concerns regarding carbon monoxide, immediately open all windows and doors and extinguish any naked flames including cigarettes, then call the Gas Emergency Services free on 0800 111 999 (free 24 hour national emergency line)

Your charges: 05 May 2026 - 31 May 2026

	Net charges	Climate Change Levy (CCL)	VAT	Total
Electricity	-£55.88	£0.00	-£2.79	-£58.67
Total charges for this period				£58.67 debit
Current balance				£58.67 debit

Your Direct Debit payment of £58.67, will be taken on or around 23 June 2026.

Distributor enquiries:
Eastern Power Networks,
Energy House, Hazelwick
Avenue, Three Bridges,
Crawley, RH10 1EX.
Call 0800 029 4285

Your charges in detail

⚡ Electricity	Supply number	S	01	0393	1
		1012740507531			

Supply address: Ringland Reading Room Ringland, Norwich, Norfolk, NR8 6JA

Rota Disconnections Alpha Identifier: A

Fixed Online 4 Year (4 May 2026 - 31 May 2026)

Electricity charges for meter Z04E026369

4 May 2026	36270.0000	Customer reading	
1 Jun 2026	36431.4823	Estimated reading	
Electricity used	161.4800 kWh @ 24.200p/kWh		£39.08
Standing charge	28 days @ 60.000p/day		£16.80
Government Climate Change Levy	161.5 kWh @ 0.000 £/kWh		£0.00

Subtotal of charges before VAT	£55.88
VAT @ 5% on £55.88	£2.79
Total electricity charges for this period	£58.67

About your tariff

Electricity

Tariff name	Fixed Online 4 Year
Payment type	Direct Debit
Contract end date	20 April 2029
Early exit fee	Yes
Estimated yearly usage	2414.6 kWh

CCL

Any PP11 Supplier Certificate logged with us has been considered in CCL calculations.

VAT charge at reduced rate

Any VAT declaration logged with us has been considered.

Tariff notice statement

If you wish to opt out of your renewal, you can provide notice. You will be free to transfer your supply after your end date, you must have cleared any outstanding balance. You can provide notice by phone, online or in writing. See clause 6 of your Terms and Conditions for more information at [edfenergy.com/business/terms](https://www.edfenergy.com/business/terms)

Get in touch

Here's your account number in case you need it when you get in touch: A-8A4ABC51.

Drop us an email

Our team of energy specialists are ready to answer your questions by email – we'll aim to get back to you within 48 hours. Please include your account number.

Email hellobusiness@edfenergy.com

Get your questions answered

Take a look at our frequently asked questions. Go to edfenergy.com/sme-faqs

Get help with your bills

Find the help you need to manage your energy bills and keep costs down. Go to edfenergy.com/sme-help

Tell us you're moving

Give us a call to let us know you're moving – and ask us about energy plans for your new premises at the same time. Remember to give us a call with your final meter readings too.

Call 0330 912 9959

Other ways to get in touch

- **WhatsApp or text:** send your question to 0778 256 9959 (we'll get back as soon as we can)
- **Call:** 0330 912 9959
- **Call from abroad:** +44 191 743 9959
- **Post:** Freepost EDF CUSTOMER CORRESPONDENCE

Manage your energy the easy way

MyAccount

MyAccount lets you view and pay your invoices, submit meter readings, change tariffs, change your billing address, and more.

EDF app

Get all the benefits of MyAccount, and manage your energy on the go with our mobile app. Find out more at edfenergy.com/sme-manage-account

Independent advice and support

If you're struggling to pay your energy bill or have an energy problem you can speak with the Citizens Advice consumer service for independent energy advice.

- Go to citizensadvice.org.uk/energy
- Call **0808 223 1133** (Monday to Friday, 9am to 5pm, closed bank holidays, calls are free)
- Call **0808 223 1144** to speak to a Welsh speaking adviser (Monday to Friday 9am-5pm, closed bank holidays, calls are free)
- Call **18001** followed by **0808 223 1133** for Relay UK - helping people with hearing and speech difficulties communicate.
- Speak to an energy adviser online at citizensadvice.org.uk/energychat (Monday to Friday, 9am to 5pm, closed bank holidays)

If you live in Scotland

- Go to energyadvice.scot
- Call **0808 196 8660** (Monday to Friday 9am to 5pm, calls are free)
- For British Sign Language enquiries go to contactscotland-bsl.org

Micro businesses

If you have a complaint about an energy broker, please raise it directly with your broker. Find out more about micro businesses at edfenergy.com/microbusiness

Make a complaint

Please get in touch with our energy specialists if you have a complaint. They'll do everything they can to put things right as quickly as possible, keeping you updated along the way. Let them know if you're unhappy with progress. They'll get your complaint reassessed, and tell you the outcome. Go to edfenergy.com/sme-complaint for our full complaints procedure.

Unresolved complaints

Has your complaint with us or your energy broker taken more than eight weeks to resolve, or do you have a 'deadlock' letter? You can get in touch with the Energy Ombudsman. The service is free and independent, and any decision the Ombudsman makes is binding on us - not you. Call **0330 440 1624**; email enquiry@energyombudsman.org; visit energyombudsman.org

If you are a Small Business or Micro Business who has appointed a TPI, they'll be a member of a qualifying dispute settlement scheme and can direct you to that service. If you are unable to contact your TPI, you can contact us at <http://edfenergy.com/complaints>

Climate Change Levy (CCL)

From 1 April 2026 Climate Change Levy (CCL) rates have changed; see our FAQs for more information. The Climate Change Levy (CCL) is a Government-imposed tax on energy delivered to non-domestic users in the UK. It is designed to incentivise energy efficiency and to reduce carbon emissions. We collect CCL from our customers on the Government's behalf.

What are the new CCL rates?

Gas

Previous rate up to 31 March 2026 - 0.775p per kWh
NEW RATE from 1 April 2026 - 0.801p per kWh

Electricity

Previous rate up to 31 March 2026 - 0.775p per kWh
NEW RATE from 1 April 2026 - 0.801p per kWh

Where can I find out more about CCL?

Visit <http://edfenergy.com/cclexplained> to read our VAT and CCL explained guide. Our CCL registration number is 5523 0142. Further information is available from HMRC at <http://hmrc.gov.uk>

Your privacy

To find out how we protect and use your data, please see our Privacy Notice Policy at edfenergy.com/yourprivacy. You can ask us to post you a copy, by calling 0333 200 5100.

Energy theft

Interfering with meters and connections to steal electricity or gas is a crime. It's also extremely dangerous and increases costs for all our customers. Call Stay Energy Safe on 0800 023 2777 if you suspect energy theft; calls are free and confidential.

Information booklets

Our free booklets cover things like paying your bills, edfenergy.com/sme-business VAT no. 523 0412 02

energy efficiency, gas safety, how to complain, priority services and prepayment meters. You can download them from <https://edfenergy.com/info-booklets> or order copies by calling us on 0333 006 9950

VAT

Our VAT registration number is 523 0412 02.

Our Fuel Mix

Find out more at edfenergy.com/fuel-mix

April 2024 - March 2025	Fuel mix and carbon contributions (%)					Environment impact (g/kWh)	
	Coal	Gas	Nuclear	Renewable	Other	CO2	Radioactive waste
EDF fuel mix	4.2	21.0	54.8	18.2	1.8	135	0.0038
EDF carbon contributions	28.3	59.3	0.0	0.0	12.4	-	-
UK average fuel mix*	5.9	33.3	16.2	42.1	2.5	154	0.0011

*Data from the Department for Energy Security and Net Zero (DESNZ)

Smell Gas - Immediately call **0800 111 999** (24hrs)
Power cut? Call **105** to get through to your electricity distributor



Ringland Parish Council
Ringland Reading Room Ringland
Norwich
Norfolk
NR8 6JA

A

Your VAT invoice

Invoice number: KI-8A4ABC51-0016
Account number: A-8A4ABC51
Date issued: 01 July 2026

Gas emergency
If you smell gas, think you have a gas leak or have any concerns regarding carbon monoxide, immediately open all windows and doors and extinguish any naked flames including cigarettes, then call the Gas Emergency Services free on 0800 111 999 (free 24 hour national emergency line)

Your charges: 01 June 2026 - 01 July 2026

	Net charges	Climate Change Levy (CCL)	VAT	Total
Electricity	-£35.55	£0.00	-£1.78	-£37.33
Total charges for this period				£37.33 debit
Current balance				£37.33 debit

Your Direct Debit payment of £37.33, will be taken on or around 16 July 2026.

Distributor enquiries:
Eastern Power Networks,
Energy House, Hazelwick
Avenue, Three Bridges,
Crawley, RH10 1EX.
Call 0800 029 4285

Your charges in detail

⚡ Electricity	Supply number	S	01	0393	1
		1012740507531			

Supply address: Ringland Reading Room Ringland, Norwich, Norfolk, NR8 6JA

Rota Disconnections Alpha Identifier: A

Fixed Online 4 Year (1 June 2026 - 30 June 2026)

Electricity charges for meter Z04E026369

1 Jun 2026	36431.4823	Estimated reading	
1 Jul 2026	36504.0000	Customer reading	
Electricity used	72.5200 kWh @ 24.200p/kWh		£17.55
Standing charge	30 days @ 60.000p/day		£18.00
Government Climate Change Levy	72.5 kWh @ 0.000 £/kWh		£0.00
Subtotal of charges before VAT			£35.55
VAT @ 5% on £35.55			£1.78
Total electricity charges for this period			£37.33

About your tariff

Electricity

Tariff name	Fixed Online 4 Year
Payment type	Direct Debit
Contract end date	20 April 2029
Early exit fee	Yes
Estimated yearly usage	2414.6 kWh

CCL

Any PP11 Supplier Certificate logged with us has been considered in CCL calculations.

VAT charge at reduced rate

Any VAT declaration logged with us has been considered.

Tariff notice statement

If you wish to opt out of your renewal, you can provide notice. You will be free to transfer your supply after your end date, you must have cleared any outstanding balance. You can provide notice by phone, online or in writing. See clause 6 of your Terms and Conditions for more information at [edfenergy.com/business/terms](https://www.edfenergy.com/business/terms)

Get in touch

Here's your account number in case you need it when you get in touch: A-8A4ABC51.

Drop us an email

Our team of energy specialists are ready to answer your questions by email – we'll aim to get back to you within 48 hours. Please include your account number.

Email hellobusiness@edfenergy.com

Get your questions answered

Take a look at our frequently asked questions. Go to edfenergy.com/sme-faqs

Get help with your bills

Find the help you need to manage your energy bills and keep costs down. Go to edfenergy.com/sme-help

Tell us you're moving

Give us a call to let us know you're moving – and ask us about energy plans for your new premises at the same time. Remember to give us a call with your final meter readings too.

Call 0330 912 9959

Other ways to get in touch

- **WhatsApp or text:** send your question to 0778 256 9959 (we'll get back as soon as we can)
- **Call:** 0330 912 9959
- **Call from abroad:** +44 191 743 9959
- **Post:** Freepost EDF CUSTOMER CORRESPONDENCE

Manage your energy the easy way

MyAccount

MyAccount lets you view and pay your invoices, submit meter readings, change tariffs, change your billing address, and more.

EDF app

Get all the benefits of MyAccount, and manage your energy on the go with our mobile app. Find out more at edfenergy.com/sme-manage-account

Independent advice and support

If you're struggling to pay your energy bill or have an energy problem you can speak with the Citizens Advice consumer service for independent energy advice.

- Go to citizensadvice.org.uk/energy
- Call **0808 223 1133** (Monday to Friday, 9am to 5pm, closed bank holidays, calls are free)
- Call **0808 223 1144** to speak to a Welsh speaking adviser (Monday to Friday 9am-5pm, closed bank holidays, calls are free)
- Call **18001** followed by **0808 223 1133** for Relay UK - helping people with hearing and speech difficulties communicate.
- Speak to an energy adviser online at citizensadvice.org.uk/energychat (Monday to Friday, 9am to 5pm, closed bank holidays)

If you live in Scotland

- Go to energyadvice.scot
- Call **0808 196 8660** (Monday to Friday 9am to 5pm, calls are free)
- For British Sign Language enquiries go to contactscotland-bsl.org

Micro businesses

If you have a complaint about an energy broker, please raise it directly with your broker. Find out more about micro businesses at edfenergy.com/microbusiness

Make a complaint

Please get in touch with our energy specialists if you have a complaint. They'll do everything they can to put things right as quickly as possible, keeping you updated along the way. Let them know if you're unhappy with progress. They'll get your complaint reassessed, and tell you the outcome. Go to edfenergy.com/sme-complaint for our full complaints procedure.

Unresolved complaints

Has your complaint with us or your energy broker taken more than eight weeks to resolve, or do you have a 'deadlock' letter? You can get in touch with the Energy Ombudsman. The service is free and independent, and any decision the Ombudsman makes is binding on us – not you. Call **0330 440 1624**; email enquiry@energyombudsman.org; visit energyombudsman.org

If you are a Small Business or Micro Business who has appointed a TPI, they'll be a member of a qualifying dispute settlement scheme and can direct you to that service. If you are unable to contact your TPI, you can contact us at <http://edfenergy.com/complaints>

Climate Change Levy (CCL)

From 1 April 2026 Climate Change Levy (CCL) rates have changed; see our FAQs for more information. The Climate Change Levy (CCL) is a Government-imposed tax on energy delivered to non-domestic users in the UK. It is designed to incentivise energy efficiency and to reduce carbon emissions. We collect CCL from our customers on the Government's behalf.

What are the new CCL rates?

Gas

Previous rate up to 31 March 2026 – 0.775p per kWh
NEW RATE from 1 April 2026 – 0.801p per kWh

Electricity

Previous rate up to 31 March 2026 – 0.775p per kWh
NEW RATE from 1 April 2026 – 0.801p per kWh

Where can I find out more about CCL?

Visit <http://edfenergy.com/cclexplained> to read our VAT and CCL explained guide. Our CCL registration number is 5523 0142. Further information is available from HMRC at <http://hmrc.gov.uk>

Your privacy

To find out how we protect and use your data, please see our Privacy Notice Policy at edfenergy.com/yourprivacy. You can ask us to post you a copy, by calling 0333 200 5100.

Energy theft

Interfering with meters and connections to steal electricity or gas is a crime. It's also extremely dangerous and increases costs for all our customers. Call Stay Energy Safe on 0800 023 2777 if you suspect energy theft; calls are free and confidential.

Information booklets

Our free booklets cover things like paying your bills,

edfenergy.com/sme-business

VAT no. 523 0412 02

Email: hellobusiness@edfenergy.com

Phone: 0330 912 9959

energy efficiency, gas safety, how to complain, priority services and prepayment meters. You can download them from <https://edfenergy.com/info-booklets> or order copies by calling us on 0333 006 9950

VAT

Our VAT registration number is 523 0412 02.

Our Fuel Mix

Find out more at edfenergy.com/fuel-mix

April 2024 - March 2025	Fuel mix and carbon contributions (%)					Environment impact (g/kWh)	
	Coal	Gas	Nuclear	Renewable	Other	CO2	Radioactive waste
EDF fuel mix	4.2	21.0	54.8	18.2	1.8	135	0.0038
EDF carbon contributions	28.3	59.3	0.0	0.0	12.4	-	-
UK average fuel mix*	5.9	33.3	16.2	42.1	2.5	154	0.0011

*Data from the Department for Energy Security and Net Zero (DESNZ)



Norse Eastern Ltd

Sales Invoice

Document number: SI2010013
Date: 31/05/2026
Account number: CU_109031
Sales order: SO1020884
Customer reference:

Invoice to:
Ringland Parish Council
1 Chapel Close
Tuttington
Norfolk
NR11 6GS
GBR

Supply to:
Ringland Parish Council
1 Chapel Close
Tuttington
Norfolk
NR11 6GS
GBR

Line	Description of services & items provided	VAT	Qty	Unit price	Line total
001	Grounds Maintenance Monthly	SS	1.00	0.00	0.00

VAT	Type	Rate %	Net	Amount
SS	Standard	20.00	0.00	0.00

Summary	
Net	0.00
VAT	0.00
Total GBP	0.00

Remittance Details

Norse Eastern Ltd
Sort Code: 206261
Account No: 00613312

Payment Terms: 30 Days from Invoice Date

Contact Details:

Contact telephone: 01603 894250
Invoice queries: invoicing@norsegroup.co.uk
Remittances to: remits@norsegroup.co.uk

For those customers who have signed up to Direct Debit, please accept this as confirmation that we will take payment for this invoice on or around the 22nd of the month following. If you would like to sign up to Direct Debit please contact 01603 894279, please continue to pay via your normal method until you receive confirmation that the Direct Debit has been set.



Norse Eastern Ltd

Sales Invoice

Document number: SI2011744
Date: 30/06/2026
Account number: CU_109031
Sales order: SO1023281
Customer reference:

Invoice to:
Ringland Parish Council
1 Chapel Close
Tuttington
Norfolk
NR11 6GS
GBR

Supply to:
Ringland Parish Council
1 Chapel Close
Tuttington
Norfolk
NR11 6GS
GBR

Line	Description of services & items provided	VAT	Qty	Unit price	Line total
001	Grounds Maintenance Monthly	SS	1.00	221.52	221.52

VAT	Type	Rate %	Net	Amount
SS	Standard	20.00	221.52	44.30

Summary	
Net	221.52
VAT	44.30
Total GBP	265.82

Remittance Details

Norse Eastern Ltd
Sort Code: 206261
Account No: 00613312

Payment Terms: 30 Days from Invoice Date

Contact Details:

Contact telephone: 01603 894250
Invoice queries: invoicing@norsegroup.co.uk
Remittances to: remits@norsegroup.co.uk

For those customers who have signed up to Direct Debit, please accept this as confirmation that we will take payment for this invoice on or around the 22nd of the month following. If you would like to sign up to Direct Debit please contact 01603 894279, please continue to pay via your normal method until you receive confirmation that the Direct Debit has been set.

Norfolk Association of Local Councils

County Hall,
Martineau Lane,
Norwich NR1 2UF



Ringland Parish Council
Kay Montandon

INVOICE

Invoice No **3001**

Account No 7589090

4 May 2026

Due 4 June 2026

Item Details	NET	VAT
Annual Subscription 26/27		
Norfolk ALC Membership fee	103.32	0.00
National ALC fee	15.01	0.00
SUB TOTAL	118.33	

VAT Registration Number 249372187

TOTAL £ **118.33**

BACS PAYMENT - Please use the invoice number as the reference and use the bank details below -

Account name - Norfolk Association of Local Councils Limited - Sort code - 60-83-01 -

Account number - 20538484

CHEQUE PAYMENT - Please write the invoice number on the back of the cheque and send to the address shown below

County Officer, 49 Heather Gardens, Belton, Norfolk, NR31 9PP
www.norfolkalc.gov.uk

County Hall,
Martineau Lane,
Norwich NR1 2UF



Invoice No **3296**

10 July 2026

Due 10 August 2026

VAT Registration Number 249372187

TOTAL £	360.07
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Account name - Norfolk Association of Local Councils Limited - Sort code - 60-83-01 -
Account number - 20538484

County Officer, 49 Heather Gardens, Belton, Norfolk, NR31 9PP
www.norfolkalc.gov.uk

TAX INVOICE

Ringland Parish Council
1 Chapel Close
Tuttington
Norwich
NR11 6GS
ENGLAND

Invoice Date
10 Jul 2026

Invoice Number
INV-5401

VAT Number
494 6919 30

DM Payroll Services Ltd
7 New Road
Far Forest
Kidderminster
Worcestershire
DY14 9TQ
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
Administration of payroll April - September 2026	1.00	66.00	20%	66.00
Subtotal				66.00
TOTAL VAT 20%				13.20
TOTAL GBP				79.20

Due Date: 9 Aug 2026

Sort code 40 26 08
Account number 61795724

PAYMENT ADVICE

To: DM Payroll Services Ltd
7 New Road
Far Forest
Kidderminster
Worcestershire
DY14 9TQ
UNITED KINGDOM

Customer Ringland Parish Council
Invoice Number INV-5401
Amount Due **79.20**
Due Date 9 Aug 2026
Amount Enclosed

Enter the amount you are paying above



Kay Montandon [Clerk]
Ringland Parish Council

RE: IT Support Services & Laptop
Quote Ref: RL/03072026/RLS00000

Job Ref: NA

03 July 2026

I have great pleasure in quoting you for your IT requirements. Please find enclosed a detailed quote for supplying products and services to you. The overall quote has been broken-down and listed for your convenience.

Items are shown as one-off prices allowing you to have the final choice over which combinations you would like, please specify which one and quantities when you accept this quote.

If there is anything that needs qualifying further or if I've missed anything out; then please do not hesitate in contacting me. Otherwise, please indicate which model(s) / services you require, by placing a ✓ in the box next to that item or the quantity you require and fax or email back to me, no orders will be accepted unless indicated by selection and signature by an authorised person. All items exclude installation unless previously stated or under contract.

If you have any questions, please don't hesitate in contacting me where I'll be happy to discuss things further.

Best Regards



Rob Lucas

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RLS Computer Services Ltd.
16 Clapper Lane
Clenchwarton
King's Lynn
Norfolk
PE34 4AW

T: 01553 776937
F: 01553 767386

E: info@rlscomputers.co.uk

Registered Office: 30 Market Place, Swaffham, Norfolk. PE37 7QH
Registered in England and Wales. Reg. No. 08541079



Kay Montandon [Clerk]
Ringland Parish Council

RE: IT Support Services & Laptop
Quote Ref: RL/03072026/RLS00000

Job Ref: NA

03 July 2026

YOUR REQUIREMENTS

PREMIUM REFURBISHED Dell Latitude 5510 Intel Core i5-10310U 10th Gen Laptop, 15.6 Inch Full HD 1080p Screen, 16GB RAM, 256GB SSD, Windows 11 Pro, 3-Year RTB Warranty	£416.00	[]
1 x Windows Workstation Gold IT Support SLA for Councils which includes full support suite (see brochure) – per month.	£25.00	[]
*1 x Microsoft 365 Business Standard (inc. Teams) and Microsoft 365 Data Backup (per month).	£23.00	[]
Windows 11 Home to Pro Upgrade for Microsoft 365 Business	£75.00	[]
Secure Council Intranet Solution (<i>inc. Free Setup & Training</i>)	FREE	[]

QUOTE ACCEPTANCE

Notes:

- * We will connect your Microsoft 365 subscription to your GOV.UK domain. If you already have a subscription, we can transfer and manage it. This will be renewed and will become applicable when existing licence expires. Your data backup will start immediately.
- We will hold this quote until your next council meeting (end of **July 2026**)

Information:

- Any additional software licensing requirements is excluded from above
- All items exclude installation unless previously stated or under contract.
- No software will be transferred to new PC and installation of applications is the sole responsibility of the client.
- Software installation and configuration can be provided and charged at our normal rates.
- All materials to furnish the installation is to be provide by RLS computer Services Ltd.
- It is recommended that all user accounts be password protected after installation.
- Anti-virus & security protection is available at an extra cost or part of our IT Support Services
- Full Payment is to be made immediately on collection by Cash, Credit or Debit Card. Cheques are not accepted.
- Customer is responsible for removal of all waste packaging and materials

All prices shown are excluding of VAT and valid for 7 days
Our normal Terms & Conditions apply
together with our Privacy Policy (both available on request)

Quote Acceptance and instruction to proceed with order.	
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RLS Computer Services Ltd.
16 Clapper Lane
Clenchwarton
King's Lynn
Norfolk
PE34 4AW

T: 01553 776937
F: 01553 767386

E: info@rlscomputers.co.uk

Registered Office: 30 Market Place, Swaffham, Norfolk. PE37 7QH
Registered in England and Wales. Reg. No. 08541079

Fire Risk Area

Please stay vigilant and call **999** if you see a fire

- ✗ No barbecues**
- ✗ No camp fires**
- ✗ No discarding cigarettes**

...in our countryside areas



Help us to protect Norfolk for everyone



Norfolk Fire and
Rescue Service

www.norfolk.gov.uk/fire



Norfolk
Resilience
Forum

www.norfolkprepared.gov.uk

Download the
what3words
app to give
your location



 what3words

Fire Risk Aware

Please stay vigilant and call **999** if you see a fire

- ✓ **Choose picnics over barbecues**
- ✓ **Avoid camp fires**
- ✓ **Dispose of cigarettes safely**

...in our countryside areas



Help us to protect Norfolk for everyone



Norfolk Fire and
Rescue Service

www.norfolk.gov.uk/fire



Norfolk
Resilience
Forum

www.norfolkprepared.gov.uk

Current what3words location:

Download the
what3words
app to give
your location



 what3words