

RINGLAND PARISH COUNCIL

Minutes of the meeting of Ringland Parish Council held at Ringland Village Hall on Monday 21st September 2026 at 7.00pm

These minutes will be considered draft until they are agreed at the next full council meeting.

PRESENT: Cllr Cooper (Chair), Cllr Baker, Cllr George, Cllr Stone, Cllr Addington, Cllr Illing and 5 members of the public. Clerk – Kay Montandon

1. To Elect the Vice-Chairman of Ringland Parish Council

The Vice-Chair election was deferred to the next meeting.

2. Apologies

Apologies from the District and County Councillors were received.

3. Declaration of Interest

To receive any pecuniary or non-pecuniary declarations of interest for items on the agenda and to consider any requests for dispensation. Cllr Frisby has a family connection to the electrician appointed to provide a quote at the village hall and did not participate in the decisions regarding this work.

4. Minutes

The minutes of the meeting held on Monday 20th July 2026 were agreed by all and signed by the Chair.

5. To Note Matters Arising from the Minutes not Elsewhere on the Agenda

None.

6. Public Participation and Reports (15 mins max 3 mins per speaker)

- i. County Councillor – Cllr Thomas sent a report to the meeting. White lines are programmed near the pub, but may take a little while due to shortages of paint. ANPR camera will be installed before the bridge to catch overweight vehicles. The stile has been actioned and will be replaced with gates this autumn. Planning will generally be determined by officers going forward but taking into consideration the local opinion of councils and residents. The GNLP is out for consultation. The new NPPF is the framework under which plans will be determined. Cllr Thomas requested that residents take photos of unsafe parking on the road near the pub so that he can show this to highways as evidence of the need for lining. Cllr Thomas has asked for suggestions of where the large weight limit signs should be moved to.
- ii. District Councillor – Cllr Bulman sent a report. Cllr Bulman has opposed the large solar farm, the redevelopment of the White Pheasant to an HMO, industrial development in Havingland, and discussed with Norwich City Council the relocation of the cattle market to Honingham. He has helped Ringland seek restoration of verges from the Hornsea works and monitored the work at Lenwade garage.
- iii. Police Matters – no report.
- iv. Member of the Public: The issue of fly tipping was raised and advised to report on the Broadland District Council website.

7. Planning

- a. To consider planning applications: Application 2026/2429 was noted.
The GNLP call for sites notification of two sites in Ringland was noted.
The Scoping consultation on the local plan from Broadland was noted and it was agreed that any responses to be sent to the Clerk for collating and forwarding.
- b. To receive a report on plans refused/accepted by Broadland District Council. None
- c. To hear an update and to consider any necessary action with regard to enforcement issues on planning appeals. None

8. Highways Matters

- a. To receive updates with regard to SAM2 equipment. The sign is with other parishes at the moment. Cllr Illing will investigate the downloading of data from the SAM2 so that it can be sent to the police to provide evidence if speed mitigation is warranted.
- b. To receive any update on the NWL and A47 dualling projects. There is a meeting of the NWL liaison group on 30th September to discuss the potential options. The barriers at Honingham Lane are only the responsibility of the A47 team until Highways takes it over at the end of the roadworks. NCC is then responsible for the permanent closure. The council agreed that representations should be made to the NCC to have the permanent closure put in place at the same time as the roadworks finish. The alternative route should also be made suitable for traffic as it is a very poor road at the moment.
- c. To discuss the damage to the verges by the Hornsea traffic and the meeting with Hornsea and consider further actions. The Chair reported that Hornsea has promised to call but this has not happened.
- d. Bridge weight-limit signs in the village were discussed and it was suggested the large signs would be better off at the entrance to the village on Costessy Lane, Ringland Lane and Weston Road. Clerk to report back to NCC.
- e. Quotes for tree works required by highways were considered and all voted in favour of JW Horticulture's quote which was therefore selected by the council.

9. Council Representatives

To hear an update from Councillors and Clerk on the following areas and consider actions required:

- a. Village Hall: To receive any updates. Cllr Frisby was not involved in any decision-making to do with electrical quotes and work. The new electric cooker installation was noted. The quote for a fly killer, clock and lighting in the car park was reviewed and it was decided by the council that, as there was a budget for work to be done to the car park this year, to just continue with the lighting project and defer the other projects to the next financial year and to include them in the budget process. The council voted in favour of the lighting works in the car park. It was agreed to hold a volunteer day for hedge/tree trimming in the car park on Sunday 27th September.
- b. The River Green: No update at this time.
- c. Grazier's Committee. No update at this time.
- d. Management of Common Land:
To receive updates on the ownership of land: Cllr Addington noted that, from his research, it seems in 1841 the commons was designated as common land and owned by the poor.
To discuss the fencing improvements: These have been completed and landowners will be

informed that the new fence is slightly inside the boundary.

To receive update on RPA claim: The RPA lasts until December 2028. Norfolk Wildlife Trust and the Parish Council are planning for the management of the commons after that point. Quotes for the fencing to be completed as part of the grant funded pond restoration were reviewed and the council voted for the quote from NSF to be accepted.

Cllr Illing left the meeting.

The stile reported to NCC will be replaced by a gate by the landowner at the beginning of October.

The council voted in favour of the work quoted by NWT to manage the Ringland hills for which the Parish Council pays 25% of the cost at £143.

- e. Grass cutting. The quality of work on the village green was reported as being less than acceptable so the Clerk will be in touch with the contractor. The churchyard can be mown again

10. Policies and Governance

- a. The Code of Conduct was accepted as presented.
- b. The IT Policy was accepted as presented.
- c. The Health and Safety Policy was accepted as presented.
- d. The Press Policy was accepted as presented.
- e. To consider councillor training. The Clerk had forwarded courses for councillors to consider, especially new councillors who need to have induction training. Cllr Frisby expressed interest in the induction training and the council voted in favour of paying for this at £68 plus VAT. Other councillors are welcome to put themselves forward.

11. Finance

- a. The bank reconciliations and statements as at 31st July 2026 and 31st August 2026 were received and signed by the Chair.
- b. The accounts and budget review as at 31st July 2026 and 31st August 2026 were received and signed by the Chair.
- c. The council has been informed late in the process of applying that the Parish Council is not eligible for NatWest's community account. Clerk to pursue alternative banks.
- d. The following payments were approved, some being estimates of what will be payable in October when the council does not meet:

Tesco mobile	Phone October	DD	£	9.01
Tesco mobile	Phone November	DD	£	9.01
Kay Montandon	September Salary and WFH allowance	BACS		£305.55
Kay Montandon	October Salary and WFH allowance (est)	BACS		£316.24
HMRC	PAYE September	DD		£ 69.80
HMRC	PAYE October (est)	DD		£ 71.00
Sky Business	Broadband November	DD		£ 29.94
Sky Business	Broadband December	DD		£ 29.94
Wave	Water Village Hall October (est)	DD		£ 35.00
EDF	Electricity to Village Hall September (est)	DD		£ 70.00
EDF	Electricity to Village Hall October (est)	DD		£ 70.00
Norse	Grass contract	BACS		£265.82
Countrystyle	Glass recycling (est)	BACS		£ 60.00

JW Horticulture	Tree works and landscaping at ponds for Broadland project (grant funded)	BACS	£864.00
RLS Computer Services	Windows Pro upgrade Clerk approved under delegated authority	BACS	£ 90.00

e. The council noted the following receipts since the last meeting

Receipts

Village Hall	Hire	£ 650.00
Canoe	Permits	£ 230.00
Norfolk ALC	Website refund	£ 173.71

f. Staff salary increase. The council agreed to the new pay rate resulting from the Local Government Pay Scale agreement for 2026/27, to be back dated to April. New pay rate is £16.61 per hour. Back pay would amount to £57.42. Council agreed this shall be paid with the September salary.

12. To consider correspondence received.

Correspondence was noted regarding inconsiderate parking next to the Swan pub, the River Green barrier, access the A47 now Honingham Lane is closed, completed water supply repairs at the Church Mound and the BBC interview with Cllr Cooper.
A Letter had been received from the Deputy Leader of Norfolk County Council.

13. To note items for information or for a future agenda

Budget discussions to be held.
GNLP Consultation

14. To confirm the date of the next Parish Council meetings:

Monday 16 November 2026 7.00pm.
Monday 18 January 2027 7.00pm.

The Chair closed the meeting at 8.30pm

Signed.....Date.....